



A C A D E M Y

Developing Servant Leaders – Restoring America’s Heritage

Scholar Technology Acceptable Use Agreement and Internet Safety Policy

John Adams Academy (JAA) recognizes that technology, including network and internet services offers a wide variety of opportunities to further educational goals and objectives and therefore provides technology services and network access to its staff and scholars. Access to these vast resources and information is an educational opportunity requiring responsible use by each individual. As such, every JAA user should act in an ethical and legal manner consistent with the Academy’s mission and core values and should conform to educationally appropriate use.

Users of JAA technology and network services should remember that the level of confidentiality on Academy-owned computers may not be the same as that expected when using their own equipment or Internet services. Electronic communications*, files and internet records may be examined for educational and administrative purposes and to verify that acceptable-use guidelines are being followed. (*For purposes of this document, electronic communications include but are not limited to email, chat, blogs, discussion forums, and instant messaging.)

JAA has taken reasonable steps to ensure that technology services and network use is primarily for activities that support Academy goals and objectives. While the Academy has deployed internet content filtering technology in the interest of keeping harmful and inappropriate content from being accessed, internet content filtering is not a perfect science and it may be possible for users of the internet to access information that is intended for adults. Likewise, computer security cannot be made perfect and it is possible that a determined user can make use of computer resources for inappropriate purposes.

JAA believes that the benefits of internet access in the form of information resources and opportunities far exceed the disadvantages. Ultimately, parent(s) and guardian(s) of minors are responsible for setting and conveying the standards that their child or ward should follow. Use of the academy technology, network, and technology services are strictly limited to educational purposes.

RESPONSIBILITY

As a user of the JAA technology services, network and internet connections, I agree to:

Use my network access in an acceptable manner, follow all academy rules and regulations regarding network use, including being polite, using appropriate language, and respecting privacy of others.

Use online time and other technology/network resources efficiently and for educational purposes only.

Report any known misuse of technology or network services to the appropriate teacher, administrator, or the Academy Office.

If I have been issued an individual network account, I will be the sole user of it. I will protect my account by not giving out my password and I will report any suspected misuse to the appropriate teacher or administrator. I will be responsible for all use by this account.

Follow all applicable copyright laws. I understand that inappropriately copying or misusing other people's work may be considered plagiarism. Likewise, any work that I create through the use of the JAA technology services/network is my own property, yet it is subject to all of the guidelines of this policy.

Assist in keeping the JAA network free from virus or other malicious attacks by refraining from opening attachments from unknown sources, downloading and/ or installing unauthorized software, and being alert to warnings.

Apply what I have learned about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms, and cyber bullying awareness and response.

INAPPROPRIATE TECHNOLOGY/NETWORK/ONLINE CONDUCT includes, but is not limited to:

- A. Using technology or network services for illegal activities, including unauthorized installation, use, storage, or distribution of copyrighted software or materialism violation of copyright laws.
- B. Unauthorized installation or use of any software or hardware not belonging to, or properly licensed by the Academy. (e.g., games, applications, operating systems, shareware, computer components, and peripherals)
- C. Accessing, posting, submitting, publishing or displaying harmful or inappropriate matter that is threatening, obscene, disruptive or sexually explicit or that could be construed as harassment or disparagement of others (cyber bullying) based on their race/ethnicity, national origin, gender, sexual orientation, age, disability, religion or political beliefs. California penal Code Section §313(a).
- D. Using technology or network services for private business, commercial enterprise, or for political activities.
- E. Use of another individual's name, user account, or password.
- F. Allowing another user access to your account, sharing electronic account passwords, leaving passwords available in obvious locations, or leaving signed on or logged on computers unattended.
- G. Disclosure, use or dissemination of personal identification or contact information about oneself or others when using electronic communication. Scholars are cautioned not to disclose personal information by any means to individuals located through the internet without the permission of staff members and are urged to discuss online privacy issues with their parents or guardian. Personal information included the scholar's name, address, telephone number, Social Security number, or other individually identifiable information.
- H. Reading or accessing other users' email or files.



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- I. Attempting to interfere with other users’ ability to: use technology resources, send or receive email, deleting, copying, modifying or forging other users’ mail or files.
- J. Sending or exchanging messages that are inconsistent with Academy or its mission and the Core Values.
- K. Using encryption, encoding, or passwords to deliberately conceal or hide email or files.
- L. Distributing electronic media or files in a manner that is likely to cause network congestion or impede the ability of other people to access and use the system (e.g. downloading extremely large files; sending/ distributing mass emails or chain letter; downloading of video and audio files not directly related to Academy mission or core values; excessive chat or instant message use for non-educational purposes.
- M. Intentionally uploading, downloading, or creating computer viruses.
- N. Attempting to vandalize, harm, tamper with, intercept, or destroy academy equipment, data, or materials including use and/or possession of hacking tools.
- O. Attempting to bypass, circumvent, or disable: network security, virus protection, or internet content filtering; not limited to but including use of internet anonymizers to disguise user/computer origin or content.
- P. Manipulating the data of any other user, the Academy, or Academy resource.
- Q. Unauthorized access to servers, computer systems, or network equipment.
- R. Use or connection of any personal (non-academy) equipment to the JAA network.

Scholars who violate the John Adams Academy Scholar Technology Acceptable Agreement, Board policy, misuse technology or network services, or violate state or federal laws may be subject to disciplinary action, loss of access privileges and/or legal action in accordance with law. The Academy technology services provider and Dean of Scholars/Administration reserves the right to delete files or remove access to resources found to display or propagate inappropriate online conduct. We support the parent’s or guardian’s right to authorize or decline network/internet access for their scholar.

JAA supports and respects each family’s right to decide to allow for or request the denial of network/internet access. To allow or deny network/internet access for your scholar, please check the appropriate box below:

Yes, I agree to the above and wish to allow my scholar network/internet access at John Adams Academy.

No, I do not wish to allow my scholar network/internet access at John Adams Academy.

SCHOLAR INTERNET/NETWORK USERS:

By logging on to or using any computer or technology resource on the JAA network or on Academy premises you understand and agree to abide by the provisions and conditions of this policy as well as with any and all Academy rules and regulations which may relate to usage of Academy technology and equipment, including use of the internet. You also understand that your use of the Internet and electronic communications through Academy computers and equipment is strictly limited to educational purposes, that you are not guaranteed Academy rights to privacy with respect to electronic communications or internet records, and that from time to time Academy administration may review such electronic communications or internet records for general security purposes in order to ensure compliance with this policy.

Scholar Name (please print)

Scholar Signature

Date

PARENT/GUARDIAN OF SCHOLAR USER

The Academy makes no warranties of any kind, either express or implied, that the functions or the services provided by or through the Academy internet connection will be error-free or without defect. The Academy will not be responsible for any damage user may suffer, including but not limited to, loss of data, interruptions of service, or exposure to inappropriate material or people. The Academy is not responsible for the accuracy or quality of the information obtained through the system. The Academy will not be responsible for financial obligations arising through the unauthorized use of the system.

User or parents of users will indemnify and hold the Academy harmless from any losses sustained as the result of misuse of the system by user. By allowing your scholar(s) access to and use of any computer or technology resource on the JAA network or on Academy premises, you hereby give your scholar(s) permission to use the JAA local area networks and internet gateway, and you agree on your own behalf of your scholar(s) to all terms and conditions set forth in this document.

Parent/Guardian Name (please print)

Parent/Guardian Signature

Date