



Board of Directors Meeting Minutes

February 13, 2025

1160 N. 645 West, Washington, Utah

Zoom link: <https://bit.ly/4dchFxN>

Agenda Item	Presenter	Action taken	Time
Board Meeting Call to Order	Chair Adams	Board Members in Attendance: Jamee Adams (Chair) RaLynne Parry Marisa Granado Elizabeth Chesley Chris Christensen Shelby Bridges Jess Smith Others in Attendance: Brian Clyne (Director), Mariah Heaton (Asst Director), Nate Adams (Financial), Heather King (Registrar), Suzanne Fox, Janeal Christian, Reading of School Vision and Mission Statement by Jess Smith	5:59PM
Approve Minutes from Previous Meetings	Chair Adams	Motion: Elizabeth Chesley motions to approve the Board Meeting Minutes from January 24, 2025 Marisa Granado seconds. Ayes: Jamee Adams, RaLynne Parry, Elizabeth Chesley, Marisa Granado, Chris Christensen, Shelby Bridges, Jess Smith Nays: None Abstains: None The motion is passed Adjournment set for 7:30PM	
Public Comment	Chair Adams	*Please note that the Board will not take action on any items introduced during his portion of the meeting according to Utah Code 52-4-202(6)(b) No Public Comment	
Board Training	Chair Adams	Discussion of Grievance Policy	

Administrative Report	Director Brian Clyne	Program In Progress- ● Acknowledge the progress and contributions of PTVO ● Director Professional Development ● Innovation Grant ● Marketing - working with Jess Smith and making remarkable progress ● Event Calendar 2025-26 ● Kids Read Now ● Daycare visits Upcoming Feb. 12-14 th – UAESP Conference Feb. 17 th Presidents Day- No School Feb. 20 th – Open House/Looking Forward Event 5:30-7:00 *Chris, Shelby and Jess will attend to represent the Board Feb. 21 st – End of 2 nd Term March 10 th -14 th – Spring Break	
Financial Training & Report	Nate Adams	● Financial Summary as of January 31, 2025 ● Financial Budget Detail Report as of January 31, 2025 ● Financial Balance Sheet as of January 31, 2025	
Committee Reports		● Policy Committee – Jamee Adams, Chair ● Finance & Audit Committee – Chris Christensen, Chair ● Marketing & Outreach Committee – Jess Smith, Chair ○ for public record - Jess Smith is functioning as a parent volunteer to assist Brian Clyne with Marketing plan and not as a Board Member. ● LAND Trust Committee – Brian Clyne, Chair ● Board Development - Jamee Adams, Chair	

Discussion / Action Items	Chair Adams	● Discuss and approve proposed Academic School Year Calendar for 2025-2026 ○ Motion: Elizabeth Chesley motions to approve the Proposed 2025-2026 Academic School Year Calendar Jess Smith seconds. Ayes: Jamee Adams, RaLynne Parry, Elizabeth Chesley, Chris Christensen, Jess Smith Nays: Marisa Granado, Shelby Bridges Abstains: None The motion is passed ● Director Evaluation ○ Motion: Elizabeth Chesley motions to approve the presented Director Evaluation for the 2024-25 school year Marisa Granado seconds. Ayes: Jamee Adams, RaLynne Parry, Elizabeth Chesley, Marisa Granado, Chris Christensen, Shelby Bridges, Jess Smith Nays: None Abstains: None The motion is passed *Action Items: ● Chris, Shelby and Jess attend Feb. 20 Open House to represent the Board ● Finance Committee discuss the need to organize PTVO funds, creating asset accounts. Meeting on Tues Feb 18 @ 10am ● RaLynne Email Nate to inform him of March meeting change	
Adjournment	Chair Adams	Motion: Elizabeth Chesley motions to adjourn the meeting. Jess Smith seconds. Ayes: Jamee Adams, Elizabeth Chesley, Marisa Granado, Shelby Bridges, Jess Smith Nays: None Abstains: None The motion is passed The meeting is adjourned.	7:09PM
Next Meeting		March 20, 2025 - MVM Library	6:00pm

Audio Links:

<https://drive.google.com/drive/folders/1n31dRrvZrlobyPS0eHeESgL8-zLafwHe?lfhs=2>

Vision

At MVM, our vision is to awaken within each child their unique potential that will enable them to make a valuable contribution to society.

Mission

Mountain View Montessori provides quality education founded on child-centered Montessori principles with project based learning to achieve academic excellence. We are dedicated to supporting the whole child by fostering intellectual, emotional and physical growth.