



Board of Directors Meeting Minutes

December 12, 2024

1160 N. 645 West, Washington, Utah

Zoom link: <https://bit.ly/4dchFxN>

Agenda Item	Presenter	Action taken	Time
Board Meeting Call to Order	Chair Adams	Board Members in Attendance: Jamee Adams (Chair) Marisa Granado Courtney Carter Elizabeth Chesley Chris Christensen Shelby Bridges (via zoom) Others in Attendance: Brian Clyne (Director), Mariah Heaton (Asst Director), Nate Adams (via Zoom), Reading of School Vision and Mission Statement by Elizabeth Chesley	6:03PM
Approve Minutes from Previous Meetings	Chair Adams	Motion: Elizabeth Chesley motions to approve the Board Meeting Minutes from November 14, 2024. Chris Christensen seconds. Ayes: Jamee Adams, Elizabeth Chesley, Marisa Granado, Chris Christensen, Courtney Carter, Shelby Bridges Nays: None Abstains: None The motion is passed Adjournment set for 7:00PM (Chris Christensen will be excused at 6:50pm)	
Public Comment	Chair Adams	*Please note that the Board will not take action on any items introduced during his portion of the meeting according to Utah Code 52-4-202(6)(b) No Public Comment	
Administrative Report	Director Brian Clyne	- Visited Utah Tech - toured campus and learned about technology offerings. - Innovation Grant funds received - Washington city planner has inspected site and process has begun to create a nature trail on property	

		b. grant funds must be spent within the fiscal year (ends June 30). c. Also working with St George City and Conserve Southwest Utah organizations. • LEA Licensing Notice posted • Sensitive Materials Policy update • School Land Trust Discussion 1. Determine if your Governing Board can serve as your Charter Trust Land Council a. If not, they will need to establish election procedures to form a council. 2. Complete training for Governing Board (can be done live with me or provided video below) 3. Submit Council Membership Form and Principal's Assurance to School LAND Program Website **All Board Members must complete training and report back to Jamee ASAP *Trust Land Council 101 Training Video: https://www.youtube.com/watch?v=pe1csnMneNs Program • Nine Months of Smiles success. • Graduation plans ○ tent rented to house kindergarten graduation and 7th grade graduation • Staff Christmas Party Upcoming Dec. 13 th – Student Caroling @ Ovation Memory Clinic @ 2:30 Dec. 14 th – PTVO Bake Sale @ 11-2:00 Dec. 19 th – Dash-away Drive-through Christmas event @ 5-6:30 Dec. 20 th – Early dismissal for Christmas Break Jan. 3 rd – Teacher PD Day Jan. 6 th – Students Return	
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Financial Training & Report	Chris Christensen	- Financial Summary as of November 30, 2024 - Financial Budget Detail Report as of November 30, 2024 - Financial Balance Sheet as of November 30, 2024 - Fiscal Responsibility - PTVO income and expenses need to be recorded. The PTVO President needs to be responsible for recording this information. Find out how Nate allocated these funds on our records. Chris Christensen will follow up to make sure proper recording is being done.	
Committee Reports		(3-5 min each) <i>(Crossed out will not report today)</i> Policy Committee – Jamee Adams, Chair Finance & Audit Committee – Chris Christensen, Chair Marketing & Outreach Committee – Jess Smith, Chair - LAND Trust Committee – Brian Clyne, Chair - see above in Director report - Board Development - Jamee Adams, Chair	
Discussion / Action Items	Chair Adams	- Yearly Board Development and Planning Meeting - Will likely last 3-4 hours - Potluck style, at MVM, replace January Board Meeting, Friday January 24, 2025, 4-7pm. <i>Updated</i> - Policy for Sensitive Materials (see printout) - Motion to Approve the New and Updated Policy for Sensitive Materials - Marisa Granado will review the new policy and work with Brian to finalize the policy and have it prepared for approval by the next meeting. Action Items: All Board Members will complete the Land Trust Council 101 Training and report to Jamee when complete Chris Christensen will figure out how PTVO income and expenses will be recorded in the budget and report back in the January meeting. Marisa Granado will work with Brian to finalize the Policy for Sensitive Materials and present for approval at January meeting.	
Adjournment	Chair Adams	Motion: Chris Christensen motions to adjourn the meeting.	6:36PM

		Elizabeth Chesley seconds. Ayes: Jamee Adams, Elizabeth Chesley, Marisa Granado, Chris Christensen, Courtney Carter, Shelby Bridges Nays: None Abstains: None The motion is passed. The meeting is adjourned.	
Next Meeting		January 24, 2025	4:00pm

Audio Links:

<https://drive.google.com/drive/folders/1V5HXWJEVrvF1cMJ2KC8dqA3Hks42inZS>

Vision

At MVM, our vision is to awaken within each child their unique potential that will enable them to make a valuable contribution to society.

Mission

Mountain View Montessori provides quality education founded on child-centered Montessori principles with project based learning to achieve academic excellence. We are dedicated to supporting the whole child by fostering intellectual, emotional and physical growth.