



Board of Directors Meeting Minutes

November 14, 2024

1160 N. 645 West, Washington, Utah

Zoom link: <https://bit.ly/4dchFxN>

| Agenda Item                                   | Presenter            | Action taken                                                                                                                                                                                                                                                                                                                                                                  | Time   |
|-----------------------------------------------|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| <b>Board Meeting Call to Order</b>            | Chair Adams          | <p><b>Board Members in Attendance:</b>   RaLynne Parry (Secretary)  Marisa Granado   Courtney Carter   Elizabeth Chesley   Chris Christensen   Shelby Bridges  Jess Smith (via Zoom)</p> <p><b>Others in Attendance:</b> Brian Clyne, Nate Adams (via Zoom), Denis Slnnisterra, Janeal Christean</p> <p>Reading of School Vision and Mission Statement by Courtney Carter</p> | 6:13PM |
| <b>Approve Minutes from Previous Meetings</b> | Chair Adams          | <p><b>Motion:</b> Courtney Carter motions to approve the Minutes from October 10, 2024.</p> <p>Shelby Bridges seconds.</p> <p>Ayes: Elizabeth Chesley, Marisa Granado, Chris Christensen, RaLynne Parry, Courtney Carter, Shelby Bridges, Jess Smith</p> <p>Nays: None</p> <p>Abstains: None</p> <p>The motion is passed</p> <p>Adjournment set for 7:30PM</p>                |        |
| <b>Public Comment</b>                         | Chair Adams          | <p>*Please note that the Board will not take action on any items introduced during his portion of the meeting according to Utah Code 52-4-202(6)(b)</p> <p>No Public Comment</p>                                                                                                                                                                                              |        |
| <b>Administrative Report</b>                  | Director Brian Clyne | <ul style="list-style-type: none"> <li>• Visited Gateway Academy (Cedar City)</li> <li>• Enrollment gains</li> <li>• Innovation Grant through State Charter School Board Program</li> <li>• “Spill the Beans” chats/PTVO now jointly held on Tuesday mornings.</li> <li>• 1 st grade teacher and Food Service Specialist hired.</li> </ul>                                    |        |

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|----------------------------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                                        |             | <ul style="list-style-type: none"> <li>● Nine Months of Smiles success. 3rd grade doing food drive this month. Last month Kindergarten collected over 900 items last month. Huge success there.</li> <li>● PBL progress - after Christmas the teachers will create their own schedules and have a project going approximately every 6-8 weeks.</li> </ul> <p>Upcoming</p> <ul style="list-style-type: none"> <li>● Nov. 18th -21st – Book Fair</li> <li>● Nov. 22nd (Early Dismiss) - Nov. 29th – Thanksgiving Break</li> <li>● Dec. 3rd - Spill the Beans/PTVO @ 8:15am</li> </ul>                                                                                                                        |  |
| <b>Financial Training &amp; Report</b> | Nate Adams  | <ul style="list-style-type: none"> <li>● Audit is complete and sent out to the Board and Admin. No alarms or findings. Clean report on Audit so the State and Fed Gov will have a good report from us.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| <b>Committee Reports</b>               |             | <ul style="list-style-type: none"> <li>● Policy Committee – Jamee Adams, Chair</li> <li>● Finance &amp; Audit Committee – Chris Christensen, Chair <ul style="list-style-type: none"> <li>○ Chris reports success on bake sale; need to get money input into budget and financials</li> </ul> </li> <li>● Curriculum Committee – Courtney Carter, Chair</li> <li>● Marketing &amp; Outreach Committee – Jess Smith, Chair <ul style="list-style-type: none"> <li>○ working on branding and waiting on decisions. Will update us more next month.</li> </ul> </li> <li>● LAND Trust Committee – Brian Clyne, Chair</li> <li>● Board Development - Jamee Adams, Chair</li> </ul>                             |  |
| <b>Discussion / Action Items</b>       | Chair Adams | <ul style="list-style-type: none"> <li>● <b>Presentation:</b> Dennis Sinisterra (15 minutes) - IMC Montessori Conference Learnings. Slide presentation presented (email out to Board). So well received by all board members. Courtney Carter speaks to support the presentation. Director Clyne speaks in support of professional development towards Positive Discipline Training. <ul style="list-style-type: none"> <li>○  MVM's Identity - Now What? - Nov 2024</li> </ul> </li> <li>● <b>Policy for Sensitive Materials</b> (see your printout) - Director Clyne or Asst. Director Heaton can comment.</li> </ul> |  |

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|  |  | <p>This is a temporary policy with the intention of updating and including specifics to our school.</p> <ul style="list-style-type: none"><li>● <b>Motion to Approve the Policy for Sensitive Materials</b><br/><b>Motion:</b> Courtney Carter motions to approve the Policy for Sensitive Materials as presented via email.<br/>Shelby Bridges seconds.<br/>Ayes: Elizabeth Chesley, Marisa Granado, RaLynne Parry, Jess Smith, Chris Christensen, Shelby Bridges, Courtney Carter<br/>Nays: None<br/>Abstains: None<br/>The motion is passed.</li><li>● Letter to parents and school re: Grant Award (See printout)<ul style="list-style-type: none"><li>○ Is there anything you'd like to add/change? Jess Smith suggests that the point of the message is that the Board is aware of these awards and accomplishments and we can continue to support and celebrate from the Board.</li></ul></li><li>● Letter to teachers - thanking them for the PBL Day (See printout)<ul style="list-style-type: none"><li>○ change tipi to wikiup</li><li>○ Specify each grade level and what they did</li><li>○ K spotlighted Pioneer culture</li><li>○ 1st Grade: Dinosaurs</li><li>○ 2nd Grade: How a City Functions (community)</li><li>○ 3rd Grade: State Parks</li><li>○ 4th Grade: Counties &amp; songs</li><li>○ 5th Grade: Native American</li><li>○ 6th Grade: Timeline of Utah history</li><li>○ 7th Grade: Wikiup display</li><li>○ change Chris Christensen's spelling on letter</li></ul></li><li>● Dixie Direct Fundraiser<br/>(<a href="https://www.dixiedirectcard.com/fundraising/">https://www.dixiedirectcard.com/fundraising/</a>)<ul style="list-style-type: none"><li>○ Books are sold for \$40 and they include 44 Free Offers - savings on dining, golf, entertainment</li><li>○ Keep 50% of sales (\$20 per sale) – Sell 100 books: Get \$2000.</li><li>○ <u>Do we want to do this?</u> Should the Board head this up or the school? Who wants to help? (<i>Don't worry if it's just too much right now</i>).</li></ul></li></ul> |  |
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|---------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------|-------------------------------------------------------|-------------|-------|----------------|------------------------------------------------------------------|-------------|--|
|                     |                | <ul style="list-style-type: none"> <li>■ Suggested that DD may have already saturated the community and may not be super successful if started this late.</li> <li>■ Another suggestion is to do a fundraiser that's more along the line of Swig or Pop fundraiser cards, Hungry Howies, funnel ideas through Jess Smith.</li> </ul> <p><b>Upcoming Trainings</b></p> <p>Zoom   Meeting ID: 874 6270 1010   Passcode: 592092</p> <ul style="list-style-type: none"> <li>○ <a href="https://us02web.zoom.us/j/87462701010?pwd=6Agh0pz2osw6CDODDaeobtgU0DX46.1">https://us02web.zoom.us/j/87462701010?pwd=6Agh0pz2osw6CDODDaeobtgU0DX46.1</a></li> </ul> <table border="1"> <tr> <td>Nov 18</td><td>4:30 - 5:30 pm</td><td>Financial Essentials for Charter School Board Members</td><td>Taugh Spenc</td></tr> <tr> <td>Dec 9</td><td>4:30 - 5:30 pm</td><td>Succession Planning: Preparing for School Leadership Transitions</td><td>Taugh Mitch</td></tr> </table> | Nov 18      | 4:30 - 5:30 pm | Financial Essentials for Charter School Board Members | Taugh Spenc | Dec 9 | 4:30 - 5:30 pm | Succession Planning: Preparing for School Leadership Transitions | Taugh Mitch |  |
| Nov 18              | 4:30 - 5:30 pm | Financial Essentials for Charter School Board Members                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Taugh Spenc |                |                                                       |             |       |                |                                                                  |             |  |
| Dec 9               | 4:30 - 5:30 pm | Succession Planning: Preparing for School Leadership Transitions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Taugh Mitch |                |                                                       |             |       |                |                                                                  |             |  |
| <b>Adjournment</b>  | Chair Adams    | <p>Motion: Courtney Carter motions to adjourn the meeting.</p> <p>Shelby Bridges seconds.</p> <p>Ayes: Elizabeth Chesley, Marisa Granado, RaLynne Parry, Jess Smith, Chris Christensen, Courtney Carter, Shelby Bridges</p> <p>Nays: None</p> <p>Abstains: None</p> <p>The motion is passed.</p> <p>The meeting is adjourned.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 7:47PM      |                |                                                       |             |       |                |                                                                  |             |  |
| <b>Next Meeting</b> |                | <b>December 12, 2024</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 6:00pm      |                |                                                       |             |       |                |                                                                  |             |  |

**Audio Links:**

<https://drive.google.com/file/d/1qKpTDToqwHMckUrDUZvLJSTdaCndws1U/view>

**Vision**

At MVM, our vision is to awaken within each child their unique potential that will enable them to make a valuable contribution to society.

**Mission**

Mountain View Montessori provides quality education founded on child-centered Montessori principles with project based learning to achieve academic excellence. We are dedicated to supporting the whole child by fostering intellectual, emotional and physical growth.