



# Good Foundations Academy

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## Administration of Medication in School Policy

### PURPOSE AND PHILOSOPHY

To authorize Good Foundations Academy (“GFA” or the “School”) personnel to administer medication to students and to provide immunity from liability for authorized personnel.

### POLICY

The School’s Board of Directors recognizes that medication should typically be administered by the student or the student’s parent/guardian. However, the Board recognizes that the health of a student may require administration of medication by School personnel during the course of a school day.

#### Regular Administration of Medication by School Personnel

Pursuant to Utah Code § 53G-9-502, designated and trained School personnel are authorized to administer medication (prescription medication or over-the-counter medication) to a student if the following two conditions are met:

- (a) the student’s parent has provided a current written and signed request that medication be administered during regular school hours to the student; and
- (b) the student’s licensed health care provider has prescribed the medication and provides documentation as to the method, amount, and time schedule for administration, and a statement that administration of medication by school employees during periods when the student is under the control of the school is medically necessary.

If these two conditions are not met, the parent/guardian is welcome to administer any medication to the student at the School. The School will accept faxed parent/guardian requests as well as licensed health care provider prescriptions, documentation, and statements. The School’s fax number is 385-333-7245. The School may also provide a medication administration form for parents/guardians and licensed health care providers to complete.

Subject to the conditions of this policy, authorized School personnel may provide help with the administration of medication to GFA students during periods when the student is under the control or supervision of the School and School personnel.

As long as authorized personnel act in a prudent and responsible manner, School staff who provide assistance in substantial compliance with a student’s licensed health care provider’s written statement are not liable, civilly or criminally, for any adverse reaction suffered by the student as a result of taking the medication or discontinuing the administration of medication.

### Emergency Administration of Medication by School Personnel

The requirements above do not apply to the administration of the following medications to students: glucagon, a glucagon kit, a seizure rescue medication, an opiate antagonist, adrenal crisis rescue medication, injectable epinephrine rescue medication, or stock albuterol. However, trained School personnel may administer such medications to students in emergency situations in accordance with applicable law. Trained School personnel who administer such medications to students in good faith in emergency situations are not liable in any civil or criminal action for any act taken or not taken with respect to the administration of the medication. See Utah Code § 53G-9-501 *et seq.*, § 26B-4-401 *et seq.*, and § 26B-4-509.

### Identification, Safekeeping, and Tracking of Medication

All medication shall be labeled for identification. In addition, all medication (excluding medication that requires refrigeration, inhalers, EpiPens, or any other emergency medication that would need to be accessed immediately if needed) shall be kept in a locked cabinet in the office. A medication log shall be kept on all students being administered to.

### Self-Administration of Medication by Students

In accordance with Utah Code § 26B-4-408, a student is permitted to possess and self-administer asthma medication at School if:

- (a) the student's parent/guardian signs a statement:
  - (i) authorizing the student to self-administer asthma medication; and
  - (ii) acknowledging that the student is responsible for, and capable of, self-administering the asthma medication; and
- (b) the student's health care provider provides a written statement that states:
  - (i) it is medically appropriate for the student to self-administer asthma medication and be in possession of asthma medication at all times; and
  - (ii) the name of the asthma medication prescribed or authorized for the student's use.

Accordingly, an Asthma Self-Administration Form must be filled out for all students requiring inhalers. This form will allow or restrict authorization for a student to carry an inhaler during school hours.

In accordance with Utah Code § 26B-4-407, a student is permitted to possess an injectable epinephrine rescue medication or possess and self-administer an injectable epinephrine rescue medication at School if:

- (a) the student's parent/guardian signs a statement:
  - (i) authorizing the student to possess or possess and self-administer an epinephrine auto-injector; and
  - (ii) acknowledging that the student is responsible for, and capable of, possessing or possessing and self-administering an epinephrine auto-injector; and
- (b) the student's health care provider provides a written statement that states that:
  - (i) it is medically appropriate for the student to possess or possess and self-administer an epinephrine auto-injector; and
  - (ii) the student should be in possession of the epinephrine auto-injector at all times.

Accordingly, an Injectable Epinephrine Rescue Medication Possession and/or Self-Administration Form must be filled out for students to carry and/or self-administer an EpiPen during school hours. The office staff has been trained and will continue to be trained on how to administer EpiPens if necessary.

A student is permitted to possess and self-administer an epinephrine nasal spray at School.

In accordance with Utah Code § 53G-9-506, a student may possess or possess and self-administer diabetes medication at School if:

- (a) the student's parent/guardian signs a statement:
  - (i) authorizing the student to possess or possess and self-administer diabetes medication; and
  - (ii) acknowledging that the student is responsible for, and capable of, possessing or possessing and self-administering the diabetes medication; and
- (b) the student's health care provider provides a written statement that states:
  - (i) it is medically appropriate for the student to possess or possess and self-administer diabetes medication and the student should be in possession of diabetes medication at all times; and
  - (ii) the name of the diabetes medication prescribed or authorized for the student's use.

Accordingly, a Diabetes Possession and/or Self-Administration Form must be filled out for students to possess or self-administer diabetes medication during school hours.

### **ADMINISTRATIVE GUIDELINES**

The School's Director or designee will provide information about this policy to the School staff and patrons. The Director will consult with the local health department and/or a registered health professional for help with the development of the required procedures, staff training, and effective implementation of this policy.

### **COMPLIANCE**

GFA will comply with State and Federal laws regarding the administration of medication to students.