



Good Foundations Academy

Board of Directors Meeting

June 9, 2025

5:00 PM

Attendees

Board of Directors: Jamie Walker, Jed Daily, Steve Hepburn-excused, Tom Koehler-excused, Micah Olson-excused, Heather Baker, Suann Pledger

GFA Executive Director: Lisa Erwin

GFA Business Manager: Rich Eccles

Prayer: Jed Daily

Minutes by: Kathy Richins

Approval of Minutes –

- Heather made a motion to accept the May 12, 2025 Board meeting minutes as written, Jed seconded, all voted in favor, motion passed.

Open Forum/Updates – None

Guardian Committee Update – None

Business Administration – The Finance Committee met and reviewed all of the May transactions. Welcome Suann to the Finance Committee.

- Finance & Accounting Report – Month Ending: May 31, 2025
 - Summary: With only the month of June remaining in the fiscal year, a 330k surplus is anticipated.
 - Reporting: None
 - Balance Sheet: Days Cash on Hand – 358 (increase of 5 days from prior month)
 - Income Statement:
 - Line 154 – 3k for surveillance equipment, 4k for new door handles and locksmith labor.
 - Action Items – Final FY25 Budget & Original FY26 Budget in June meeting

Suann made a motion to accept the May 31, 2025 Finance & Accounting Reports as presented, Jed seconded, all voted in favor, motion passed.

- Fraud Risk Assessment Form – the Fraud Risk Assessment form was completed and reviewed by the Board, for fiscal year ending 2025.
- Original FY 25 Budget – On the budgeting worksheet (7/1/24 to 6/9/25), line 224 Equipment-Instruction (playground) total amount of the bid is \$159,500. Work will not start until July, so Rich would like to strike the total amount from the 2025 Final Budget and move to the 2026 Original Budget column.
 - Jed made a motion to approve the 2025 Budget with the change of moving the \$159,500 in the 2025 Final Budget column, Line 224 Equipment-Instruction, to the 2026 Original Budget column. Suann seconded, all voted in favor, motion passed.
- FY26 Budget – the Board reviewed and discussed the budgeting worksheet.
 - Heather made a motion to approve the 2026 Original Budget with the addition of the expense of Line 224, moving that from 2025 Final Budget to the 2026 Original Budget. Jed seconded, all voted in favor, motion passed.
- Benefits Committee Recommendation – Suann reported that Steve, Rich and herself met and discussed what the current benefits are, and recommend to the Board that the benefits stay the same, at this time. The committee will meet again in August to discuss any needed changes.

Administrative Update – Executive Director’s Report

- Enrollment –
 - GFA enrollment on May 12, 2025 was 420 students.
 - GFA ended the school year with 420 students enrolled.
 - The current enrollment for the 2025/26 school year is 468.
- Discipline/Behavior Report
 - There were 6 total major infractions for discipline: Three referrals were for theft; two referrals were for disrespect; and one referral was for bodily fluid.
 - There was one out-of-school suspension for language.
- Attendance Report
 - Average daily attendance was 92.35%.
 - Average tardy rate was 3.44%.
- Academic Report – Waiting on the State to release the ELA/writing portion of the RISE test. Estimated date of release is fall of 2025/26 school year.
- Curriculum Purchases – None
- Human Resources Report – To date, all teachers have signed contracts for the 2025/26 school year. The following positions have been filled: 2nd grade teacher, 6th grade teacher, and a Librarian.

Policy/Strategic

- Paid Parental and Postpartum Recovery Leave Policy – the Board reviewed the policy.
 - Heather made a motion to accept the Paid Parental and Postpartum Recovery Leave Policy as written, Jed seconded, all voted in favor, motion passed.
- Cyber Liability Insurance – The Board discussed how to be properly prepared and protected. Rich was tasked to look into the cost of protection and get quotes.
- Artificial Intelligence Policy – The Board discussed what they want in the policy. Lisa has typed up a draft administrative procedure to go along with the AI policy for GFA, that she reviewed with the Board.
- Employees Engaging in Private Activities Related to Public Education Policy – The Board reviewed the new policy.
 - Jed made a motion to accept the Employees Engaging in Private Activities Related to Public Education Policy, as written. Suann seconded, all voted in favor, motion passed.
- Teacher and Student Success Framework – The Board needs to review and make any changes to this policy each year.
 - Heather made a motion to accept the GFA Teacher and Student Success Framework for SY-2026. Jed seconded, all voted in favor, motion passed.

School Environment

- Building Maintenance – None
- School Safety – The Board would like to review the safety power point that Brandon created and will present, prior to the start of school.
- Full Day Kindergarten – The Board discussed and decided to offer full-day Kindergarten next school year.
 - Suann made a motion to incorporate full day kindergarten into the next school year, 2026/27. Jed seconded, all voted in favor, motion passed.
- Board Member Update – Micah will not be leaving the Board and will stay on as a regular Board member.
- Building Addition and Portable – Building construction/addition(s) were discussed and getting rid of the portable. The Board discussed the different options and what is needed to upgrade the existing building. Brandon was tasked to research architecture/contractor companies to get plan(s) to incorporate all the new additions the school will need.
- Board member walk-through – None

Other – Completion of training will be postponed until the August meeting.

- Audit training completion module 1
- Audit training completion module 2
- Trust LAND Council training completion
- Open Meeting Training completion
- District Training

Suann made a motion to close the meeting at 6:28 PM, Jed seconded, all voted in favor, meeting adjourned.

Next Meeting: Monday, August 11, 2025, at 5:00 PM at Good Foundations Academy