



ENTHEOS ACADEMY

EXCELLENCE • SERVICE • LEADERSHIP

6307 ENTHEOS ACADEMY SECURITY CAMERA USE POLICY

Purpose

Entheos Academy is committed to providing a safe, respectful, and supportive learning environment. To enhance emergency response preparedness and ensure the well-being of students and staff, non-audio security cameras will be installed in all classrooms. This policy outlines the intended purpose, limitations, and authorized use of recorded footage.

Policy

I. Authorized Purpose of Classroom Security Cameras

- A. To support school-wide safety efforts and emergency response during critical incidents such as intruders, lockdowns, or other threats.
- B. To assist law enforcement in responding to on-campus emergencies.
- C. To provide a neutral and accurate record of events in the case of serious incidents, thereby protecting the rights and safety of students and staff.

II. Prohibited Uses

- A. Evaluating, observing, or monitoring teacher performance.
- B. Routine surveillance of instructional practices or classroom management.
- C. Capturing or recording audio.

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D. Monitoring for disciplinary or administrative micromanagement unless connected to a formal investigation.

III. System Specifications

A. Video Only: All classroom security cameras will record video without audio, except those installed in Special Education classrooms, which may include audio capabilities to support student safety and legal compliance.

B. Placement: Cameras will be positioned to cover general classroom activity and will avoid direct views of personal workspaces such as teacher desks.

C. Retention: Video footage will be securely stored in accordance with school procedures and retained only as long as necessary to address safety concerns or as required by law.

IV. Access and Review of Footage

A. Only designated personnel (e.g., Executive Director, Campus Directors, and approved designees) may access or review footage.

B. Footage will only be reviewed in response to a safety incident, report of serious misconduct, or formal concern.

C. Law enforcement may be granted access to footage strictly for emergency response or investigative purposes.

D. Staff may request to view footage related to an incident through a formal request to school administration, subject to approval and privacy considerations.

V. Policy Review and Updates

A. This policy will be reviewed annually by school leadership.

B. Updates will be made as necessary to ensure alignment with legal requirements, best practices, and staff feedback.

C. Any significant changes will be communicated clearly to all affected stakeholders.