

How to Register to Bid & Pre-Save Your Credit Card on File

1. Visit <https://bit.ly/2025Tea-RegisterToBid>
2. Create an account or log-in to an existing account. If you don't have an account already, click the green "Create Account" button.

The screenshot shows the Greater Giving website header with the logo and tagline "A Global Payments Company". Below the header is a "Get Started!" section with the text "To become a Bidder or go to Join Me." and a prominent green "CREATE ACCOUNT" button. Below this is a login section with the text "OR Already a Member?". It features input fields for "Username" and "Password", a "LOG IN" button, and a "FORGOT?" link.

3. On the next screen, enter your email address in both fields and click the reCAPTCHA box confirming you are not a robot before clicking "Confirm".

The screenshot shows the "Confirm Email" page. It has a blue header with a back arrow and the text "Confirm Email". Below the header is the instruction "Confirm your email to create a Greater Giving Account:". There are two input fields, both containing "support@greatergiving.com", labeled "Email" and "Confirm Email". Below these fields is a reCAPTCHA widget with a green checkmark and the text "I'm not a robot". At the bottom is a green "CONFIRM" button.

4. The next screen will ask you to verify your email to continue registering.
 5. Check your inbox for the email address that was entered on the confirm email page. The email will be from "Greater Giving Login."
- *Note: If you don't receive an email, check your spam or promotions tab. You can also click the "Resend Email" button on the Verify Email page if needed*

From	Subject
<input type="checkbox"/> Greater Giving Login	Verify Email for Greater Giving

6. Within the email you received, click the link provided to verify your account. The link will connect you to filling out your bidder account information. Your email address will be your Username.
7. Create a password for your account. The password must be at least 7 characters in length and contain at least 2 non-alphabetic characters and 2 non-numeric characters.
8. **Enter your name, address, and mobile phone.**
9. **Enter your credit card information.** You will only be charged if you make a donation or are the winning bidder on an auction package. Greater Giving is a PCI-Level 1 Compliant credit card processing company. Your card information is securely stored and then removed from our database after the event.
10. Confirm all information is correct and click the green “Create” button at the bottom of the page.

Your account is now created!

Once the Auction Opens the week of the event, you can login and click the green gavel to start bidding in the auction or make a donation!

[CLICK HERE](#) for a video tutorial.