Directory Information

The Ranches Academy strongly believes in protecting student data and student data privacy. Additionally, it recognizes students in various venues and desires to appropriately promote the positive accomplishments of students. This document discloses the ways in which data may be shared and gives you a way to control how your student's data is made available in local publications and the general media.

School Applications and Services

To protect student privacy, The Ranches Academy enters into a legally binding privacy agreement with providers receiving student information for the purposes of delivering educational or operational services. In order to operate and provide services, essential systems receive student data regardless of the permissions below.

Directory Information Release

Under the Family Educational Rights and Privacy Act (FERPA), The Ranches Academy defines Directory Information that can be disclosed or published without parental consent for each instance of sharing. The Ranches Academy provides directory information for public listings such as honor roll, awards, bulletin boards, yearbooks, class photos, the school website and other programs. Parents can opt out of allowing the school to share Directory Information. The Ranches Academy defines Directory Information to include the following:

- Student First Name
- Student Last Name
- Student Grade Level
- Past and Present School(s) attended
- Honors, Awards, Activities, Sports, Clubs, etc.
- Student Photos
- Telephone Number
- Email Address

Declining the Directory Information provision restricts The Ranches Academy from disclosing any or all of the types of information designated above as Directory Information from your child's education records.

By ACCEPTING this policy, the parent understands that the above information may be provided to outside entities for the purposes described above.

BY DECLINING this policy, the parent understands that their student's information will not be included in publications such as graduation programs, extracurricular programs, honor rolls, yearbook, or with providers such as photographers, etc…) This opt out needs to be completed by September 1st or within 2 weeks of enrollment. Checking this box after that timeframe does not guarantee the restriction of Directory Information during that school year.

Student Educational Records

Directory Information

Schools must provide you the opportunity to inspect student educational records within 45 days of receipt of such request. They also must provide you an opportunity to ask for amendments or for a

hearing to challenge the content of the record if you believe it contains information that is inaccurate, misleading, or in violation of the student's right to privacy. **(Grades are not subject to challenge.)**

If requested, schools may disclose educational records without consent to another school in which a student seeks to enroll. You may file a complaint with the U.S. Department of Education if you believe your rights have been violated and efforts to resolve the situation with The Ranches Academy have not proven satisfactory.

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