Good Foundations Academy
5101 South 1050 West Riverdale, UT 84405

Board of Directors Meeting
October 12, 2026
5:00 PM

Attendees

- **Board of Directors:** Jamie Walker, Jed Daily, Steve Hepburn, Tom Koehler, Micah Olson, Heather Baker, Suann Pledger
- **GFA Executive Director:** Lisa Erwin
- **GFA Business Manager:** Rich Eccles
- **Guests:** Wendy Anderson, Guardian Committee
- **Prayer:** Tom Koehler
- **Minutes:** Kathy Richins

Approval of Minutes - The Board reviewed the September 2026 meeting minutes.

- Micah made a motion to approve the September 14, 2026 meeting minutes as written. Heather seconded the motion. All voted in favor, and the motion passed.

Open Forum/Updates – None

- Attendance
    - Average daily attendance for September 2026 was 94.19%
    - Average tardy rate was 2.51%
- Curriculum Purchase – None
- Upcoming Events - the upcoming events scheduled from October 12th through November 10th were reviewed.

Policy / Strategic

- Purchasing and Disbursement Policies – The Board discussed the purchasing approval responsibilities and the delegation thresholds for each amount. The suggested changes will be incorporated into the amended policy and presented at the next meeting for approval.
- Anti-Harassment Policy – the proposed changes were discussed.
    - Micah made a motion to approve the GFA Anti-Harassment and Anti-Bullying Policy as amended. Jed seconded the motion. All voted in favor, and the motion passed.
- Attendance Policy – the proposed changes were discussed.
    - Micah made a motion to approve the Attendance Policy as amended. Heather seconded the motion. All voted in favor, and the motion passed.

Guardian Committee Update – Wendy updated the Board on the results of the school fundraiser/Read-a-Thon, which ended on October 9th. The fundraiser was a success, raising an approximate total of $27,000 against the $20,000 goal. Additionally, the fall festival held that night was a great success.

Business Administration - The Finance Committee met and reviewed the September 2026 transactions, bank statements, and reconciliations.

- Finance & Accounting Report - Month Ending: September 30, 2026
    - Summary: Staff are now back in school for the entire month and the expenses reflect that reality. All budget categories are within expectations.
    - Reporting:
        - Upload FY26 Payroll data to Transparency Utah Website
        - Submitted FY26 Financial data to Utah Public Education Finance System
        - Submitted Classified Personnel report
        - Submitted Policy Compliance Data to External Auditors
    - Balance Sheet: Days Cash on Hand: 374 (decrease of 1 day from prior month).
    - Income Statement
        - Line 058 – Substance Abuse & Suicide Prevention funds paid at 100%
        - Line 078 – First National School Lunch Reimbursement of the year
        - Line 290 – As expected, Workers Comp rates increased
        - Line 348 – Progress payment to Eide Bailly Auditors
        - Line 521 – Property, Liability, & Crime insurance coverage paid 100%

  Steve made a motion to accept the September 30, 2026 Finance & Accounting Report as presented. Suann seconded the motion. All voted in favor, and the motion passed.

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    - Micah made a motion to approve the Attendance Policy as amended. Heather seconded the motion. All voted in favor, and the motion passed.

- Bonuses 2026/27 – The budget has been adjusted to reflect the amount for the employee bonuses.
    - Micah made a motion to approve up to $100,000 for employee bonuses. Tom seconded the motion. All voted in favor, and the motion passed.

Administrative Update - Executive Director's Report

- Enrollment - GFA enrollment on September 14, 2026 is 435.
    - Since the last Board meeting, GFA has unenrolled 4 students. One student transferred to a homeschool setting; one student relocated; one student transferred to a different charter school closer to home; and one student transferred to a district public school.
    - Since the last Board meeting, GFA has enrolled 1 new student.
    - Current enrollment as of October 12, 2026 is 432.
- Discipline/Behavior
    - There were 9 major infractions for discipline in September 2026. Five referrals were for disrespect; two referrals were for vandalism/destruction of property; one referral was for theft; and one referral was for fighting.
    - There were 5 out-of-school suspensions. Two suspensions were for fighting; two suspensions were for disrespect; and one suspension was for disruptive behavior.
- Employee Dress Code – The Board discussed updating the employee handbook's dress code policy regarding ear and nose piercings. Out of the five options provided, the board agreed to proceed with Option 2. Additionally, the Board suggested including a clarification that gauges are not allowed. Lisa will be updating the employee handbook to reflect these changes.
    - Jed made a motion to add the 2nd option to the employee handbook with the addition of gauges. Steve seconded the motion. All voted in favor, and the motion passed

School Environment

- Building Maintenance – Downspouts were being worked on today.
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- Board Member Walk-through – Following a discussion regarding the proposed school walk-through, the board has decided not to move forward with organizing them. However, board members are always welcome to visit the school, walk through the facilities, and speak with employees at their convenience.

Other

- Board Training
    - Statewide Charter Council Training – All Board members verified they have completed the training.
    - Required Hotline Training – All Board members, except Tom, have completed the training. Jamie will follow up with Tom.
- Christmas Party – The GFA Christmas Party will be on Tuesday, December 15th at the Timbermine Restaurant. Invitations will be coming out soon.

Closed Meeting

Micah read the *Closed Meeting* statement to close the open meeting and enter into a *Closed Meeting* at 6:08 PM. Heather seconded the motion. Each Board member individually voted in favor, the motion passed.

> ***Closed Meeting Statement:***
> *The Board will consider a motion to close the open meeting to discuss:*
> - *An individual's character, competence, physical or mental health*
> - *Strategy session to discuss pending or imminent litigation*
> - *Strategy session to discuss purchase, sale, or lease of property*
> - *Discussion of deployment of security personnel, devices, or systems*
> - *Investigative proceedings regarding allegations of criminal misconduct*
>
> *In conformance with §52-4-204 and §52-4-205 et seq., Utah Code*

Closed Meeting adjourned at 6:29 PM.

Next Meeting: Monday, November 9, 2026, at 5:00 PM at Good Foundations Academy

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