Board of Trustees Meeting * 10/13/2026 * 5:00 PM
Location: Venture High School - Venture Higher Conference Room
Minutes

I. Call To Order - Sharmilla
   A. Sharmilla, Mark, Nissa, Christina, Andrea, Christel, Michelle, Sara, Steve and Roxanne were present.

II. Welcome: Michelle

III. Approval of minutes
   A. **Action:** Andrea moved to approve the minutes from September 15, 2026. Sara seconded the motion, and it passed unanimously.

IV. Public Comment* - none

V. Mission Statement & Vision/Training
   A. Annual Open and Public Meetings Training
      1. The board reviewed the state's Open and Public Meeting Training Video.
   B. Review Procedural Norms
      1. The board reviewed the procedural norms and went over the public comment section.

VI. Operations
   A. Budget Review
      1. Steve said as of the end of September we are on schedule. We should see lunch reimbursements by the end of October.
      2. Enrollment is at 805 which is a record high for Venture.

VII. Reports
   A. Director's Report
      1. Possible Action: PEMB Shop drawings for gym
         a) Mark explained why this was put on the agenda and we do not need to take action on this. We do have bids for the PEMB for the gym and will award a contract.
      2. We are still working on the final designs to submit for permits for the new gym and remodel.
   B. HS Principal Report
      1. Nissa reported that the students and teachers are doing incredibly well.

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2. The fall outdoor experience is at Zion's right now. It is a group of 25 students.

C. K-8 Principal Report
   1. Christina reported that they have had a few of their fall hikes.
   2. They successfully hosted their first STEM night. The families were very involved. There were around 120 students in attendance.

VIII. Policy

A. Action: Safe and Orderly School Policy - Updated
   1. Nissa went over the very small update in the policy. We needed to add specific language according to the state in two sections.
      a) Action: Andrea moved to approve the updated Safe and Orderly School Policy, Sara seconded the motion, and it passed unanimously.

B. Action: Update Electronic Meetings section of by-laws
   1. Mark went over the updated sections in our bylaws.
      a) Action: Christel moved to approve the updated Bylaws of the Venture Board of Trustees, Andrea seconded the motion, and it passed unanimously. Michelle was assigned to review the by-laws for grammar and consistency in formatting conventions as discussed. Any of these updates will be presented to the board for final approval in November.

IX. Business

A. Review criminal records background check report
   1. Roxanne went over Venture's background check report.

X. Public Comment*

XI. Executive Session to discuss character and competence of potential officer or board member.

A. Michelle moved to go into Executive Session at 6:07 pm, Andrea seconded the motion and it passed unanimously.
B. Michelle moved to come out of executive session to amend the previous motion, Sara seconded the motion at 6:08 pm and it passed unanimously.
C. Sharmilla moved to go into Executive Session at 6:09 pm to discuss character and competence of potential officer or board member, and to invite the principals, executive secretary, and board secretary to attend the executive session. Michelle seconded the motion and it passed unanimously.
D. Sara moved to come out of executive session at 6:19, Christel seconded the motion and it passed unanimously by roll call vote.

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XII. Action regarding executive session discussion

A. Action: Christel moved to approve Sharmilla to offer Sarah Schelin a position as a board member, Michelle seconded the motion, and it passed unanimously.

XIII. Adjourn

A. **Action:** Michelle moved to adjourn, Christel seconded the motion, and it passed unanimously.

XIV. Next Meeting: November 17, 2026

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