



Good Foundations Academy
5101 South 1050 West Riverdale, UT 84405

Board of Directors Meeting
September 14, 2026
5:00 PM

Attendees

- **Board of Directors:** Jamie Walker, Jed Daily, Steve Hepburn, Tom Koehler, Micah Olson, Heather Baker, Suann Pledger
- **GFA Executive Director:** Lisa Erwin
- **GFA Business Manager:** Rich Eccles
- **Guests:** Amanda Bloxham, Mom's for Liberty-Weber County; Talaya Vander Wal and Wendy Anderson, Guardian Committee
- **Prayer:** Tom Koehler
- **Minutes by:** Kathy Richins

Approval of Minutes - The Board reviewed the August meeting minutes.

- Suann made a motion to approve the August 3, 2026 meeting minutes with noted corrections, Micah seconded, all voted in favor, motion passed.

Open Forum/Updates –

- PBS Kids: Amanda Bloxham recommended removing PBS Kids entirely at the school. Lisa clarified that it has already been deleted and is no longer accessible on school grounds.
- AI: Amanda requested the adoption of their AI proclamation for school use. A copy of the proclamation was provided to Jamie to the Board to review.

Guardian Committee Update – The upcoming school fundraiser will run from September 28th through October 9th. Originally, the funds raised were intended for playground shade coverings. However, because those are more expensive than anticipated, the committee will instead allocate a budget to each teacher for classroom supplies. Additionally, Trunk or Treat will take place on Friday, October 9th, and the Board will be helping as volunteers.

Business Administration - The Finance Committee met and reviewed the July and August 2026 transactions, bank statements, and reconciliations.

- Finance & Accounting Report - Month Ending: July 31, 2026

- Summary: This was a typical July with few expenses and a full 1/12th revenue from the State. The Days Cash on Hand decreased despite an increase of cash because the calculation now adds the budgeted expenses for the new year.
- Reporting:
 - Uploaded FY26 Final & FY27 Budget to UPEFS & State Auditor
 - Uploaded FY26 Q4 transparency file to State
 - Uploaded CY26 2nd Qtr Payroll date to IRS and State
 - Uploaded FY26 Money Management Council Report to State Auditor
- Balance Sheet: Days Cash on Hand: 368 (decrease of 2 days from prior month).
- Income Statement
 - Line 040 – Land Trust paid 100% in July
 - Line 619 – Sound Boards for Gym

Micah made a motion to accept the July 31, 2026 Finance & Accounting Report as presented, Steve seconded, all voted in favor, motion passed.

- Finance & Accounting Report - Month Ending: August 31, 2026
 - Summary: August is when staff returns and wage-related expenses begin to increase.
 - Reporting:
 - Uploaded FY26 Final & FY27 Budget to UPEFS & State Auditor
 - Uploaded FY26 Q4 transparency file to State
 - Uploaded CY26 2nd Qtr Payroll date to IRS and State
 - Uploaded FY26 Money Management Council Report to State Auditor
 - Balance Sheet: Days Cash on Hand: 375 (increase of 9 days from prior month).
 - Income Statement
 - Line 810 – Charter Association Dues Paid
 - Line 619 – Sound Boards for Gym

Micah made a motion to accept the August 31, 2026 Finance & Accounting Report as presented, Jed seconded, all voted in favor, motion passed.

- Bond Pay Off – Rich provided the Board with four options for the bond debt payment over time. The Board discussed the options along with the pros and cons of each one.
 - Tom made a motion to accept Option 1 (retire entire debt after 11/15/26), and Jed seconded the motion. Suann, Steve, Micah and Heather all voted yes, while Jamie abstained. Rich will prepare the paperwork to notify the bank of the intention to retire the entire debt after 11/15/26.
- Bonuses 2026/27 – Steve made a recommended to the Board that Christmas bonuses be the same as last year. Rich will work on updating the budget that can then be approved at the next meeting.

Administrative Update - Executive Director's Report

- Enrollment - GFA enrollment on August 8, 2026 is 436.
 - Since the last Board meeting, GFA has unenrolled 3 students. One student transferred for the student's best interest; one student had transportation issues; and one student will be homeschooling.
 - Since the last Board meeting, GFA has enrolled 2 new students.
 - Current enrollment as of September 14, 2026 is 435.
- Discipline/Behavior
 - There were 2 major infraction referrals in August 2026. One referral was for disruptive behavior, and one referral was for disrespect.
 - There were no student suspensions in August 2026.
- Attendance
 - Average daily attendance for August 2026 was 95.69%
 - Average tardy rate was 1.41%
- Curriculum Purchase – None
- Upcoming Events - the upcoming events scheduled for September 7th through October 16th were reviewed.

Policy / Strategic

- Board Member Training –
 - School Community Council Information/School LAND Trust 2024-2025 – All Board members have completed this training.
 - Module 1 LEA Governing Board Member Training – All Board members have completed this training.
 - Module 2 LEA Audit Committee Member Training – All Board members have completed this training.
- Corporal Punishment Prohibition and Emergency Safety Intervention (ESI) Policy – Lisa recapped what and why the policy was updated.
 - Jed made a motion to approve the Corporal Punishment Prohibition and Emergency Safety Intervention (ESI) Policy as amended, Steve seconded, all voted in favor, motion passed.
- Enrollment and Lottery Policy – the Board discussed the changes to the policy.
 - Jed made a motion to approve the Enrollment and Lottery Policy as amended, Micah seconded, all voted in favor, motion passed.
- Education Records Access per Data Governance Policy – In the policy, Lisa is to update the Board each year on the employees that are on the Data Governance team and verify that the training has been done for all employees with data access. Jamie signed the report that was presented.
- Cash Disbursement and Procurement Policy – The Board discussed the proposed changes to the policy.
 - Steve made a motion to approve the Cash Disbursement and Procurement Policy as written, Suann seconded, all voted in favor, motion passed.

- Cardiac Emergency Response Plan – Changes made to the plan were discussed. This is a procedure, no approval vote needed.

School Environment

- Building Maintenance –
 - Portable - Contracted employees working in the portable reported a foul smell and deteriorating ceiling conditions. Following a survey of the area, it was determined that animals have been living in the ceiling. The area will require new insulation and replacement ceiling tiles. Three estimates for the repair work are being obtained.
- Board Member Walkthrough - None

Other – Trunk or Treat – The Board will be helping again this year by volunteering, as well as providing the bounce houses and food trucks.

Closed Meeting

Tom read the *Closed Meeting* statement to enter a *Closed Meeting* at 6:40 PM, Jed seconded the motion, and each Board member individually voted in favor. The motion passed.

Closed Meeting Statement:

The Board will consider a motion to close the open meeting to discuss:

- *An individual's character, competence, physical or mental health*
- *Strategy session to discuss pending or imminent litigation*
- *Strategy session to discuss purchase, sale, or lease of property*
- *Discussion of deployment of security personnel, devices, or systems*
- *Investigative proceedings regarding allegations of criminal misconduct*

In conformance with §52-4-204 and §52-4-205 et seq., Utah Code

Closed Meeting adjourned at 7:40 PM.

Next Meeting: Monday, October 12, 2026, at 5:00 PM at Good Foundations Academy