ITINERIS
EARLY COLLEGE HIGH SCHOOL

Math Aide (Part Time)

Organization: Itineris Early College High School
Location: Onsite (West Jordan)
Reports to: Executive Director
Classification: Non-exempt, Part-time, Hourly
Hours: Up to 25 hours per week
Wage: $17-20/hourly, depending on experience

Job Overview:

Itineris Early College High School is seeking a part-time Math Aide to support students in high school and college level mathematics. The ideal candidate has a strong math background and enjoys helping students build confidence and succeed academically. This position is for up to 25 hours per week, with an immediate start date. Experience with college level math required.

Responsibilities:

- Provide individual and small group support to students in high school and college level mathematics.
- Assist students with understanding mathematical concepts and completing assignments.
- Help students develop problem-solving skills and effective study habits.
- Collaborate with teachers to support student learning and academic success.
- Maintain a positive, supportive learning environment.

This job description is not intended to be an all-inclusive list of duties. The employee may perform other related duties as assigned. The organization reserves the right to modify job duties and responsibilities at any time, with or without notice.

Qualifications:

- Strong understanding of high school-level mathematics.
- Strong understanding of college-level mathematics.
- Must successfully pass a required background check.
- Previous tutoring, teaching, or instructional support experience preferred.
- Ability to explain complex concepts clearly and patiently.
- Strong communication and interpersonal skills.
- Ability to work effectively with high school students.

- Dependable, organized, and enthusiastic about helping students succeed.

Physical Requirements (Not limited to the following)**:**

- Requires ability to lift a minimum ten pounds.
- Requires sitting, standing and walking. Uses fingers and arms to keyboard, pick-up, and hold; uses eyes, ears and voice for communication.
- Primarily an office environment with regular visits to school sites. Mental pressures come from working in a school environment.
- This position demands concentrated attention to detail and can produce some stress.
- Some stress may occur from meeting the various deadlines associated with the position. Incumbent should expect to deal with frequent interruptions, situational problem solving, issues related to personnel and needs prioritization.

NOTE: This list of essential and marginal functions and of physical requirements is not exhaustive and may be supplemented in accordance with the requirements of the job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

Itineris Early College High School is an equal opportunity employer. We do not discriminate on the basis of race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, gender identity, or any other protected characteristic in our hiring, employment, or promotion practices. We are committed to fostering a diverse and inclusive workplace.