



Summit Academy Board of Trustees

1225 E 13200 S Draper, UT 84020

August 20, 2026

Board Meeting

(PENDING)

Welcome

The meeting was called to order at 7:02 pm with Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney.

Public Comment

None

Board Business- Alana Johnson

Board Oath- New Legislation states that Board Members must take an oath every year, and Jen is here to notarize them. Those who took the oath are Elizabeth Lau, Jared Morgan, Wilson Sivertson, Tracy Ellis, and Daynia MacArtney.

Board Members must also sign the User Information Network Acceptable Use Policy- This says that each board member will follow this policy.

Consent Agenda

Meeting Minutes

April 29, 2026

May 21, 2026

A Motion to approve the Consent Agenda for Meeting Minutes for April 29, 2026 and May 21, 2026, for Summit Academy Schools was given by Tracy Ellis

A second was given by Wilson Sivertson

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Director's Report

Alana welcomes student representatives this evening from the High School. She also welcomes Kelcy Vance, who is an advisor and head counselor at the High School. They are Bo Nixon is the Student Body Vice President; Jason Park is the Senior President at SAHS. They are handing out some nice gifts. They invite all board members to events at SAHS. Bo talks about the great first week of school. Jason mentions that there was a huge increase in the number of students and that has gone very well. Everyone has met a new friend. The school spirit has improved a lot. The student section has been overflowing at games. The football field is new and the track is new. We did this for our students. They want to invite all the board members to visit the campus to attend events at the High School. Angela Grimmer mentions that at a girls Volleyball game, it was packed with fans.

Campus Updates

SAHS Student Council Update - first week back.

Independence- They had a great training week

Draper- Lauralee Romriell just celebrated 20 years at Summit, and they trajectory the numbers in the right direction.

Bluffdale- They have a really new program called "Rise to the Summit". This encourages students to stretch themselves.

LEA Updates- We have retained many employees - A Big Thank you to Liz for representing the Board at the Welcome Back Benefits Fair. We had nine returning staff members that reached their Five-year mark. We had 23 reach the ten-year mark and Jose Resenio reached the fifteen-year mark.

The Enrollment numbers as of today are up 25 at Draper. Independence is down a little bit. Bluffdale is up by 31, and the high school is up by 46. Things will settle as the weeks go by.

Initial Accreditation – Cognia- The initial accreditation lasts for three years.

LEA Welcome Highlights- Our HOSA program has quite a legacy. Summit Academy has actually helped with donations for 10 humans in the nation. We are the highest number of actual volunteers enrolled in the system. This highlights quality programs at the High School. Our Rise Test scores at Bluffdale are really good.

Finance Report

Finance Update

We spent all summer closing the books for the 2025-2026 School year. We are still under audit and will present later this year. The books are closed. We have officially recognized four million of the six million were deferred, and we just recognized four million ERC money this year. The cash was recognized three years ago. The end of the year are positive numbers. Nothing official to bring today. Moving into FY 2027. There isn't a whole lot of data yet. The balance sheet and all information are there for each member to see. We are projecting more of a balanced budget. It should be a very flush year. Jared asks about the unrestricted cash on hand. He wants to know what the limits are on that amount. Brad points

out the pages that show how much is needed for each category. Summit is around 200 days of cash on hand. Our bond covenant rating looks at the number of days, and it is important that we have that amount in our accounts. Brad explains that it is all based on expenditure. We are currently 58 days above the median. It is a good place to be.

Discussion and Action item to review

Liz asks about the FY 2026 financials and if that needs action. Annually, two documents are brought to the board. One is our financial statement and that it is an accurate accounting through June 2026. The executive director and Board Chair are the ones to sign it. The other is the Risk Assessment. We mark all that we have in place. We scored 375 out of 395 which states that our Risk for fraud is very low. The second page is questions to answer. Our controls are all in place, and we scored very well and are looking for Board Approval. The Finance Committee is our Audit Committee.

A Motion to approve the FY-26 Financial Certification and Fraud Risk Assessment for Summit Academy Schools was given by Daynia MacArtney

A second was given by Jared Morgan

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Discussion and Action item to review

Final Reading - Utah Fits All Fee Schedule- Alana Johnson

A Motion to approve the Final Reading - Utah Fits All Fee Schedule for Summit Academy Schools was given by Jared Morgan

A second was given by Wilson Sivertson

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

2027-2028 School Calendar- Alana Johnson

In June some of the history was discussed about dates for School breaks at Summit. With that we have aligned with Good Friday, so this calendar our Spring Break would be April 10th-April 14th. This is based on a recommendation by Legislation. Liz states that the Academic Committee can discuss if there should be a policy around when the Spring break should be and bring it to the board for discussion.

A Motion to approve the 2027-2028 School Calendar with the addition of Spring Break of April 10-14 for Summit Academy Schools was given by Tracy Ellis

A second was given by Jared Morgan

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Policies

#4101 - Benefits & Leave Policy- Alana Johnson

This is an update to this policy. We needed to rephrase the definition for immediate families to match the state code and state rule closer. We opened this up to update the language around families, blackout dates, and other small adjustments. Daynia would like to know why adoption families are excluded from the postpartum leave. Brad believes that the adoption parents get the same amount of time as birth parents; it is just called family leave. They will get additional information and vote next month.

#7101 - Personal Electronic Devices Policy - Alana Johnson

Legislation has mandated that students do not bring electronic devices to school. We have clarified emerging technologies. Wilson clarifies when electronics are allowed or not. They should not be seen or heard. They would prefer them to be left at home or in lockers. Devices cannot have access to the internet. Wilson asks what happens if a device is found on a student. There are three ways students can store phones at school. Each teacher has a lock box that they can put them in. They can keep them in their backpacks, silent or in their cars. Angela Grimmer clarifies that if a device is found or heard, they get a warning. The second time it is locked up. The third time they meet with parents and the student is no longer allowed to have a phone. They haven't had any push back. Angela states how much better it is without them. Parents were more of a problem. Kids are actually talking to each other now. Legislation specifies that once the beginning or end of school bell rings, they can have their phones. Tracy Ellis asks about the exceptions for students, and Alana states that teachers need to know who has special accommodations and what kind they have.

A Motion to approve Policy #7101 – Personal Electronic Devices with the adjustment of 4A for Summit Academy Schools was given by Wilson Sivertson

A second was given by Daynia MacArtney

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Board Business

Public Comment Policy (1001)

Liz sent an email about the Public Comment Policy. She clarifies that even if an item is on the agenda, the public cannot be engaged with board members. They can make a statement but do not have a conversation with board members. Alana asks if they should bring this policy before the board next time so that they can identify that this policy was reviewed but not changed. Wilson clarifies that the board can speak with the public. We just can't take any action or decisions involving public comments. The two-minute limit is a Summit policy. We could change that.

Board Training

The board needs to have a board training,, and they need to make some decisions about when that will be. Shannon from the Association can come and do that. Jared thinks that it is a good idea to do this all together to meet this requirement rather than doing it on their own. Daynia prefers live training verses

online training. Liz requests that everyone give Annabella dates that they are available. Kelly asks if that needs to be part of the meeting since they will have a quorum.

Athletics -Follow up items

Phase 1 Update- Alana Johnson

We have asked our Director of safety at Summit, Christian, to come speak to us.

As far as the big project at the high school is that the biggest concern is the city/state permitting. It went back and forth between the state and the city. It caused a three-day delay. The other problem was that many of the water lines under the existing field hadn't been isolated or shut off properly. The contractors hit the water line several times. There were many shutdowns and pauses. The over-arching problem is the timeline. They started late and then were going slow, and then it was in a hurry up mode. Jared reminds the board that we can charge \$500.00 a day that they don't meet their timeline. The amount will be credited to the initial cost. They have run into several issues. It is a labyrinth of pipes running everywhere. Brad thinks it is like getting everything to where it should be for future projects. The school has asked several times what the new timeline is supposed to be. They were told to get the field playable and track laid. On Monday, the field will be accessible, and they have committed to a safe path for students during the school day and practice. The entire project should be completed by the beginning or middle of October. That is for the entire project. Our first game should be on September 18th. The track should be ready as well. We have had to rent other facilities until ours are ready. They have been really great to work with. They have worked with ten other subcontractors. Brad says there have been a lot of change orders, and they have been really great to work with. Brad thinks that irrigation issues were the biggest problem. Now they are very confident where all the shutoffs are. The rain was also a problem. Regrading was a big project as well. It is going to be really awesome. Liz's request is that the board get some higher-level updates. She asks the board that for future projects, that the board has a more conservative timeline for a variety of reasons. Liz says that there is a lot of prep and planning work that could have been done prior to the start of construction. Jared reminds the board that the time window was very small, and Liz wants everyone to know that planning could have been better and wants to avoid these problems in the future. The parents are very excited. They appreciate Christian for taking on the project in the middle.

Committee Reports

Executive committee- None

Academic Committee- They discussed the cell phone policy and also the approach to the 4 day school week. They decided to dig deeper into the data.

Finance/Audit Committee- None

Governance Committee- None

Development Committee- Jared talked with Alana regarding the Strategic plan. They would like to bring it before the board members soon.

Tracy has put together a plan to increase board culture, engagement, and effectiveness. They are going to revive the governance committee. We will discuss assignments today. One of the plans is to focus on getting more work done during committees. We can get more done that way. Then the committee comes to the board with a recommendation. It will cut back on the length of the board meetings. Committees need to meet regularly. Jared asks if there are words in the by-laws that give autonomy to the committee. There can't be a quorum. The committee doesn't approve of anything. Jared feels like there may be a lot of work added to each committee and would rather work it out during the board meeting. Wilson is trying to understand Jared's concern. Jared would rather collaborate with the whole group. Jared reminds the board that in the past some board members have not been happy with decisions that a committee has made. Tracy would expect that every committee has something to report on at every board meeting. She would like some guidelines around this to keep us on task.

Tracy would also like to create a better onboarding plan for recruiting new board members and to really orient them well.

Another benefit to committee work is that it helps to develop better relationships.

In board meetings, it would be more beneficial to be accountable to what and have that clearly stated and documented as to what is needed and who's doing it. That would be part of the agenda. It should be an agenda item.

The committee descriptions are not part of the bylaws. Jared believes they were written by Jon. Liz thinks that there is a lot of overlap of the committees and Liz would like those to be clarified and duties more clearly defined. Each individual committee chair should figure out what the description should be.

With the board binders- we can keep documents and keep them with us to refer to during the meeting. There are five Committee's and five Committee members. The Executive Committee is Liz. Finance is Jared and Wilson; Governance is Tracy. Academic is currently Liz, Wilson, and Tracy.

Next Board meeting – September 17, 2026

School Assignments

High School- Liz, Daynia

Independence-Jared, Daynia

Bluffdale-Wilson, Jared

Draper- Tracy, Wilson

Closing comments

Next meeting – September 17, 2026

Closed Session

Those attending closed session

Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion to go into closed session for the purpose of discussion of the character, professional competence, or physical or mental health of an individual and for the purpose of discussing pending or reasonable imminent litigation for Summit Academy was given by Jared Morgan

A second was given by Wilson Sivertson

Single Voice Vote - Elizabeth Lau-Yes, Tracy Ellis-Yes, Jared Morgan-Yes, Wilson Sivertson-Yes, and Daynia MacArtney-Yes.

Motion carries

Closed session began at 8:55 p.m.

Open session resumed at 9:57 p.m.

The addition of new board members

A Motion to offer a board position to Philip Haigh and Kathleen Melendez for Summit Academy Schools was given by Tracy Ellis

A second was given by Jared

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

A Motion to adjourn was given by Tracy Ellis

A second was given by Daynia Mac Artney

Vote -Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion Carries

Meeting adjourned at 9:58 p.m.