

# Privacy Compliance Review Report | 2024-2025

## Quest Academy

### About the Annual Privacy Compliance Review

Utah Board Rule R277-487-3(1) requires the Utah State Board of Education (USBE) to conduct an Annual Privacy Compliance Review of Local Education Agencies (LEAs). As a part of this review, LEAs are required to submit evidence to USBE showing that the LEA is meeting certain requirements set forth by federal and state law regarding privacy practices. The evidence is reviewed by the Student Data Privacy Team at USBE.

More information about the review can be found on the Annual Privacy Compliance Review page in our Data Manager Course in Canvas (no sign in required):

<https://usbe.instructure.com/courses/326/pages/annual-privacy-compliance-review>

### About this report

This report outlines the Student Data Privacy team's findings after reviewing the evidence submitted by your LEA. The report is broken down by each of the evidences collected in Fall 2024. For each evidence you will find your LEA's **overall status for that evidence, review notes, suggested or required changes, and resubmission information.**

Since you are fully compliant, there is no need to resubmit.

| 2024-2025<br>Privacy Compliance Status |                              |                              |                                                       |                                |                      |                     |
|----------------------------------------|------------------------------|------------------------------|-------------------------------------------------------|--------------------------------|----------------------|---------------------|
| Fully Compliant                        |                              |                              |                                                       |                                |                      |                     |
| Annual Notice of FERPA Rights          | Notice of Forwarding Records | Directory Information Notice | Military Recruiters & Institutions of Higher Learning | Student Data Collection Notice | Data Governance Plan | Metadata Dictionary |
| PASS                                   | PASS                         | PASS                         | N/A                                                   | PASS                           | PASS                 | PASS                |

**District or Charter:** Quest Academy

**Data Manager:** Tammy Mindrum

**Email:** [tmindrum@questac.org](mailto:tmindrum@questac.org)

**Website:** <https://questac.org/>

**Metadata Dictionary:** [https://sdpc.a4l.org/district\\_listing.php?districtID=6968](https://sdpc.a4l.org/district_listing.php?districtID=6968)

**Submission Date:** 11/6/2024

**2023-2024 Report Link:** [https://drive.google.com/file/d/1NRqPBU7v7JcY4HYTVMu8IWkOJLbEUf43/view?usp=drive\\_link](https://drive.google.com/file/d/1NRqPBU7v7JcY4HYTVMu8IWkOJLbEUf43/view?usp=drive_link)

### Contact

If you have any questions or concerns about your report, please contact [nicole.sanchez@schools.utah.gov](mailto:nicole.sanchez@schools.utah.gov).

## Annual Notice of FERPA Rights

**Submission date:** 11/6/2024  
**Review date:** 1/14/2025  
**Reviewer:** Nicole Sanchez  
**Status:** **PASS**

**Document URL:** <https://vahara-04-public.s3.amazonaws.com/media/84953/QA-Annual-FERPA-Notification.pdf>

**Review notes:** Your Annual Notice of FERPA Rights meets all requirements.

**Required changes:** No required changes.

**Resubmission:** No resubmission required.

## Notice of Forwarding Records

**Review date:** 1/14/2025  
**Reviewer:** Nicole Sanchez  
**Status:** **PASS**

**Review notes:** Your Annual Notice of FERPA Rights meets all requirements.

**Required Changes:** No required changes.

**Resubmission:** No resubmission required.

## Directory Information Notice

**Submission date:** 11/6/2024  
**Review date:** 1/14/2025  
**Reviewer:** Nicole Sanchez  
**Status:** **PASS**

**Document URL:** [https://vahara-04-public.s3.amazonaws.com/media/41589/FERPA\\_Notice\\_of\\_Directory\\_Information\\_9-29-21\\_-\\_QA.pdf](https://vahara-04-public.s3.amazonaws.com/media/41589/FERPA_Notice_of_Directory_Information_9-29-21_-_QA.pdf)

**Review notes:** Your Directory Information Notice meets requirements.

**Required changes:** No required changes.

**Resubmission:** No resubmission required.

## Military Recruiters and Institutions of Higher Education Notice

**Review date:** 1/14/2025  
**Reviewer:** Nicole Sanchez  
**Status:** **N/A**

**Review notes:** Since your school does not serve grades 11 or 12, this item is not applicable to you.

**Required changes:** No required changes.

**Resubmission:** No resubmission required.

## Student Data Collection Notice

**Submission date:** 11/6/2024  
**Review date:** 1/14/2025  
**Reviewer:** Nicole Sanchez  
**Status:** **PASS**

**Page URL:** <https://www.questac.org/main/policies-procedures>

**Document URL:** <https://vahara-04-public.s3.amazonaws.com/media/85999/QA-Student-Data-Collection-Notice-%28revised-Feb-2025%29.pdf>

**Review notes:** Your Student Data Collection Notice meets all requirements.

**Required changes:** No required changes.

**Resubmission:** No resubmission required.

## Data Governance Plan

**Submission date:** 11/6/2024  
**Review date:** 1/14/2025  
**Reviewer:** Nicole Sanchez  
**Status:** **PASS**

**Page URL:** <https://www.questac.org/main/policies-procedures>

**Document URL:** <https://vahara-04-public.s3.amazonaws.com/media/86000/QA-Data-Governance-Plan-%281-31-20%29-%28with-revisions-March-2025%29.pdf>

**Review notes:** Your Data Governance Plan meets all requirements.

**Required changes:** No required changes.

**Resubmission:** No resubmission required.

## Metadata Dictionary

**Submission date:** 11/6/2024  
**Review date:** 1/14/2025  
**Reviewer:** Nicole Sanchez  
**Status:** **PASS**

**Page URL:** <https://www.questac.org/main/policies-procedures>

**Metadata Dictionary URL:** [https://sdpc.a4l.org/district\\_listing.php?districtID=6968](https://sdpc.a4l.org/district_listing.php?districtID=6968)

**Display, document, or tool used:** SDPC

**Review notes:** Your MDD looks great! Thank you for keeping it updated.

**Required changes:** No required changes.

**Resubmission:** No resubmission required.

| Requirements                       | Status | Required changes    |
|------------------------------------|--------|---------------------|
| <b>Publicly posted on website:</b> | PASS   | No required changes |
| <b>Data elements listed:</b>       | PASS   | No required changes |
| <b>Data element definitions:</b>   | PASS   | No required changes |
| <b>Recipient info status:</b>      | PASS   | No Required Changes |

### Results:

Our findings from the review are found in the tables below. The first table lists state required products. The second table shows products randomly chosen for a spot check.

## State Required Products

| Data Recipients                         | Usage Notes***   | Listed | Purpose | Justification | Exception | Required changes |
|-----------------------------------------|------------------|--------|---------|---------------|-----------|------------------|
| <b>Student Information System</b>       | Aspire           | PASS   | PASS    | PASS          | PASS      |                  |
| <b>Learning Management System</b>       | Google Classroom | PASS   | PASS    | PASS          | PASS      |                  |
| <b>Dynamic Learning Maps (DLM)/KITE</b> | In Use           | PASS   | PASS    | PASS          | PASS      |                  |
| <b>Productivity</b>                     | Google           | PASS   | PASS    | PASS          | PASS      |                  |
| <b>RISE</b>                             | In Use           | PASS   | PASS    | PASS          | PASS      |                  |
| <b>USB/UTREx</b>                        | In Use           | PASS   | PASS    | PASS          | PASS      |                  |
| <b>Utah ASPIRE Plus</b>                 | In Use           | PASS   | PASS    | PASS          | PASS      |                  |
| <b>ACCESS (WIDA)</b>                    | In Use           | PASS   | PASS    | PASS          | PASS      |                  |
| <b>ACT</b>                              | Not In Use       | N/A    | N/A     | N/A           | N/A       | N/A              |

## Spot-Checked Products

| Data Recipients         | Usage Notes | Listed | Purpose | Justification | Exception | Required changes |
|-------------------------|-------------|--------|---------|---------------|-----------|------------------|
| <b>MyPath</b>           | Not in Use  | N/A    | N/A     | N/A           | N/A       |                  |
| <b>Acadience</b>        |             | PASS   | PASS    | PASS          | PASS      |                  |
| <b>ALEKS</b>            |             | PASS   | PASS    | PASS          | PASS      |                  |
| <b>Canva</b>            |             | PASS   | PASS    | PASS          | PASS      |                  |
| <b>Clever</b>           |             | PASS   | PASS    | PASS          | PASS      |                  |
| <b>Desmos</b>           |             | PASS   | PASS    | PASS          | PASS      |                  |
| <b>Embrace</b>          |             | PASS   | PASS    | PASS          | PASS      |                  |
| <b>Imagine Learning</b> |             | PASS   | PASS    | PASS          | PASS      |                  |
| <b>Magic School AI</b>  |             | PASS   | PASS    | PASS          | PASS      |                  |
| <b>Utah Compose</b>     |             | PASS   | PASS    | PASS          | PASS      | N/A              |

Name of the **SIS**, **LMS**, and **Productivity** is based on your response to this year's survey.

Usage status for **DLM/KITE**, **RISE**, **Utah ASPIRE Plus**, **ACCESS**, and **ACT** is based on your responses to this year's survey.

\* More information—including detailed instructions and webinar recording—can be found on the Metadata Dictionary page of our Data Manager Course in Canvas:

<https://usbe.instructure.com/courses/326/pages/metadata-dictionary>