



Good Foundations Academy
5101 South 1050 West Riverdale, UT 84405

Board of Directors Meeting

June 8, 2026

5:00 PM

Attendees

Board of Directors: Jamie Walker, Jed Daily-absent, Steve Hepburn, Tom Koehler, Micah Olson, Heather Baker, Suann Pledger

GFA Executive Director: Lisa Erwin

GFA Business Manager: Rich Eccles

Guests: Amanda Bloxham, Mom's for Liberty-Weber County; Jana Adams, GFA Office Manager

Prayer: Tom Koehler

Minutes by: Kathy Richins

Approval of Minutes – The Board reviewed the April's and May's meeting minutes.

- Heather made a motion to approve the April 13, 2026 Board of Directors meeting minutes as written, Tom seconded, Micah and Suann abstained due to being absent in April, all voted in favor, motion passed.
- Micah made a motion to approve the May 11, 2026 Board of Directors meeting minutes as written, Steve seconded, Tom abstained due to being absent in May, all voted in favor, motion passed.
- Heather made a motion to approve the May 22, 2026 Board of Directors meeting minutes as written, Steve seconded, all voted in favor, motion passed.

Open Forum/Updates – Amanda Bloxham is with Mom's for Liberty-Weber County, stated she attends school board meetings to make sure there is complete transparency between the school (administration and board) and the parents.

Business Administration – The Finance Committee met and reviewed the May 2026 transactions, bank statements, and reconciliations.

- Finance & Accounting Report – Month Ending: May 31, 2026
 - Summary: Most State & Federal Reimbursements have been submitted. From an expense standpoint, classroom wage expenses are mostly finished for the year.
 - Reporting: None
 - Balance Sheet: Days Cash on Hand – 356 (increase of 3 days from prior month)
 - Income Statement:
 - Line 833 – Semi-Annual Bond interest paid

Steve made a motion to accept the May 31, 2026 Finance & Accounting Report as presented, Micah seconded, all voted in favor, motion passed.

- Action Items
 - June FY27 Budget Adoption and FY26 Final Budget Approval – Rich reviewed the budgeting worksheet for 7/1/2025 to 6/5/2026 with the Board.
 - Steve made a motion to approve the final budget for FY26, Suann seconded, all voted in favor, motion passed.
 - Micah made a motion to adopt the FY27 budget as presented, Steve seconded, all voted in favor, motion passed.
 - FY26 Risk Assessment – The State Auditor Office requires the Fraud Risk Assessment questionnaire to be filled out each year to determine how many of the recommended measures have been implemented. This was read into the minutes of the Board meeting that it has been completed.

- Employee Health Benefits Plan – Rich and Heather met with the PEHP Health & Benefits insurance broker to get information about benefits and changes. The overall medical renewal is 3.9%. Open enrollment closes May 29, 2026 and the new plan year begins on Sept 1, 2026, and will move forward with PEHP to commit to that rate for next year, 2026/27.
- 401k Plan – Rich and Jamie met with a HUB International insurance broker and HUB recommended changing from Transamerica Corporation to Ameritas because GFA has outgrown their current plan. HUB will be here in August to review all of the changes with the employees.
 - Micah made a motion to move the 401k Plan from Transamerica to Ameritas, Heather seconded, all voted in favor, motion passed.

Administrative Update – Executive Director’s Report

- Enrollment – GFA enrollment on May 11, 2026 was 418 students.
 - Since the last Board meeting, GFA unenrolled 1 student who moved out-of-state.
 - GFA ended the school year with 417 students enrolled.
 - The current enrollment for the 2026-27 school year is 445.
- Discipline/Behavior
 - There were 2 total major infractions for discipline in May – both referrals were for disrespect.
 - There was 1 out-of-school suspension for fighting with a faculty member.
- Attendance
 - Average daily attendance in May was 91.62%.
 - Average tardy rate was 3.11%.
- Curriculum Purchases – None
- Human Resources Report – To date, all teachers have signed contracts for the 2026-27 school year. The following positions have been filled.
 - 6th grade teacher (the current 2025/26 6th grade teacher moved to 4th grade.
 - 3rd grade teacher
 - 1st grade teacher
 - 2 – ½ day Kindergarten teachers

Policy/Strategic

- Salary Supplement for Highly Needed Educators (SHiNE) Policy – the Board discussed the proposed changes to the policy.
 - Steve made a motion to approve the Salary Supplement for Highly Needed Educators Program Policy as amended, Suann seconded, all voted in favor, motion passed.
- Balanced Instructional Technology Use Policy - Guidelines to the policy were discussed. Lisa noted all of the recommended changes and will amend the policy.
 - Steve made a motion to approve the Balanced Instructional Technology Use Policy with the recommended changes, Micah seconded, all voted in favor, motion passed.
- Board Member Oath of Office – Each Board member signed an oath of office form and each signature was notarized by Jana Adams. Jed was the only board member not in attendance, he will sign the form with Jana at a later date.

School Environment

- Building Maintenance – none
- New Carpet Bids – The computer lab and one classroom are in need of new carpet. Three bids were obtained, and Lisa said that Ogden Carpet Outlets has the exact match and would recommend going with them.
 - Tom made a motion to approve the bid from Ogden Carpet Outlets, Micah seconded, all voted in favor, motion passed.
- Board Member Walkthrough – Heather did her walkthrough on the last day of school, after the end of school assembly. She noted that our school has a massive parent involvement, and that Lisa was amazing as she led the assembly, recognizing students and teachers and the Board. Walked through the halls when the kids were back in class and the school was orderly and clean.

Other – None

Micah made a motion to close the Board meeting at 6:39pm, Heather seconded, all voted in favor, meeting adjourned.

Next Meeting: Monday, August 10, 2026, at 5:00 PM at Good Foundations Academy