

CARDIAC EMERGENCY RESPONSE PLAN

CAMPUS
Quest Academy

LEGAL BASIS
Utah Code § 53G-9-216

1. PURPOSE

This plan establishes Quest Academy procedures for preparing for and responding to sudden cardiac arrest. It is intended to meet the requirements of Utah Code § 53G-9-216.

2. CARDIAC EMERGENCY RESPONSE TEAM (CERT)

The Director will designate a Cardiac Emergency Response Team (CERT). The team will include:

- The School Nurse or P.E. Teacher, serving as Team Leader;
- The Director or the Director's designee;
- At least three trained employees assigned to different areas of the building, such as the front office, P.E. department, or after-school program; and
- A coach or Athletic Director/Trainer, if applicable, to support response during athletic events.

3. AED READINESS, PLACEMENT, AND INSPECTION

- The School will maintain at least one Automated External Defibrillator (AED) on site. Additional AEDs will be maintained when needed so an AED can be accessed and placed on a victim within three minutes from any location on the School site, including gymnasiums and outdoor athletic areas.
- The School's address, telephone number, and the number, type, and location of each AED are recorded in the Building and AED Information section of this plan.
- Each AED will be kept in a clearly marked, unlocked location that is accessible whenever students or staff are on site.
- A designated CERT member or other designated School employee will inspect each AED monthly. The inspection will verify battery status, pad expiration date, the device readiness indicator, and the presence of an accessory kit containing gloves, scissors, and a razor.
- AED inspection records will be retained by the School for at least three years.

4. EMERGENCY MEDICAL SERVICES COORDINATION

The School will provide a copy of this plan to local emergency response and dispatch agencies, which may include local police, fire departments, and emergency medical services (EMS).

5. FIRST AID, CPR, AND AED TRAINING

- All School employees will be encouraged to complete first aid, CPR, and AED training.
- Every CERT member will maintain current certification in first aid, CPR, and AED use.

- All P.E. teachers, coaches, and after-school program supervisors will maintain current certification in first aid, CPR, and AED use.

6. CARDIAC RESPONSE DRILLS

- Under the direction of the CERT, the School will conduct at least two cardiac response drills during each school year.
- At a minimum, drills will test emergency communication, response time, AED retrieval and deployment, CPR initiation, and coordination with EMS upon arrival.
- The CERT will conduct a debrief after each drill, and the CERT Team Leader will retain the debrief notes.

7. SUDDEN CARDIAC ARREST RESPONSE

If sudden cardiac arrest is suspected, staff should follow these steps immediately:

1. RECOGNIZE	Identify unresponsiveness, absent or abnormal breathing, or seizure/convulsion-like activity.
2. CALL 9-1-1	Call 9-1-1 immediately, or direct another adult to make the call.
3. ACTIVATE CERT	Notify CERT members and the front office.
4. START CPR	Begin CPR with chest compressions.
5. GET THE AED	Send a runner to retrieve the nearest AED and apply it according to the device prompts.
6. CONTINUE CARE	Continue CPR/AED cycles until EMS arrives.
7. MEET EMS	Clear the area and assign one staff member to brief EMS when responders arrive.

8. POST-INCIDENT REVIEW

Within five school days after any cardiac event, the CERT will conduct and document a post-incident review. The review will identify any needed improvements involving equipment, training, or procedures. Findings will be reported to the Director.

9. BUILDING AND AED INFORMATION

School Name	Quest Academy
School Address	4862 W 4000 S, West Haven, UT, 84401
School Phone Number	801-731-9859

School Emergency Phone Number	911
Cross Streets	N/A
Number of AEDs at the School	2

AED INVENTORY

AED Type	AED Location
ZOLL AED Plus	Q1 Front Office
ZOLL AED Plus	Q2 Front Office