



ENTHEOS ACADEMY

EXCELLENCE • SERVICE • LEADERSHIP

2502 CHARTER TRUST LAND COUNCIL ELECTION PROCEDURES

Purpose

Entheos Academy (the “School”) has established a Charter Trust LAND Council in accordance with state law and administrative rule.

Policy

- I. Charter Trust LAND Council (the “Council”) Composition Requirements. The number of Council members who are parents or grandparents of students enrolled at the school shall exceed all other members combined by at least two. Parents or grandparents must have a student actively enrolled at the charter school to be eligible to run or serve on the council.
 - A. If the School’s governing board meets the size and composition requirements above, the governing board may serve as the Council.
 - B. If the governing board does not serve as the Council, the Council shall consist of the specific number of parents/grandparents. In addition, membership may also include staff members and the School’s Director who desire to serve on the Council.
- II. Council Size. The Council shall consist of 8 members. Specifically, there shall be 6 parents/grandparents, and 2 staff members.
- III. Election Procedures for Parents/Grandparents. On or before October 1st each year, the School Director will notify parents/guardians about Council membership opportunities and the necessary steps to become a member. Notification will be posted via email/electronic communication.
 - A. If the number of interested individuals exceeds the number of open positions, an election will take place. If an election is required, the school will notify families of the election process at least ten (10) days before voting commences.
 1. Only parents of students currently attending the school are eligible to vote.

ENTHEOS BOARD POLICY — APPROVED SEPTEMBER 26, 2024

UPDATED: MAY 22, 2025; SEPTEMBER 25, 2025; JUNE 27, 2026

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2. Each parent will be given one (1) vote, regardless of the number of family members that attend the school.
 3. Voting by secret ballot will be done electronically through a secure online form, and instructions for voting, including when voting opens/closes, submission information, as well as the candidate list, will be included in the election notice described in paragraph 3(a) above.
 4. Absentee voting is not allowed, meaning only the parent of the current student may vote via the electronic form.
 5. If two or more candidates receive the same number of votes, the School Director will randomly draw a name to select the candidate to serve on the council.
 6. The school's Director will oversee the election to ensure compliance with these election procedures.
- B. An election is not required if the number of interested individuals is less than or equal to the number of open positions. Appointments by the School Director will be made to fill any open seats.
- IV. Parent/Grandparent Terms. Terms shall be for a period of two years, and members are eligible for re-election.
- V. Procedures for Staff Members and Other Members. A staff member is appointed to the council by the School Director.
- VI. Staff and Other Members Terms. Terms shall be for a period of two years, and members are eligible for re-election.
- VII. Officers. Once established, the Council members shall elect from its membership a parent or grandparent of a student enrolled at the school to serve as Chair. The director may not hold an officer position.
- VIII. Filling Vacancies:
- A. If a full council is not elected or if a seat becomes vacant, the Council Chair will appoint individuals to fill vacant parent positions, and the School Director will appoint individuals to fill vacant school employee positions.
 1. Removing Members: A council member may be removed from office under the following circumstance:
 - a) Attendance: If a member fails to attend two regular council meetings without prior notification to and approval from the Council Chair and School Director, the member will receive a formal warning. If the member misses a third meeting, they will be removed from the council.
 2. Removal Process:

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- a) A council member who misses two meetings at which a quorum is required to conduct business will receive a warning from the Council Chair and School Director.
 - b) The member will be expected to commit to attending future meetings.
 - c) If the member misses a third meeting, the member will be removed from council.
- IX. Members Resignation. If a member resigns prior to term completion, the School Director will appoint an individual to fill the vacant seat until the next election period.
- X. Quorum. A quorum consists of a majority of the current members of the Council.
- XI. Meetings. The Chair shall schedule, provide notice, and convene the Council meetings consistent with the School Community Council Open and Public Meeting Act, 53G-7-1203.
- XII. Council Responsibilities. In accordance with state board rule regarding charter trust LAND council expenditures and funding limits, a Council shall:
 - A. Prepare a plan for the use of School LAND Trust Program money.
 - B. Work with students, families, and educators and hold at least an annual discussion with charter school administrators to develop and incorporate safety principles at the school level.
 - C. Provide input to the school's director on a positive behavior plan.