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Board of Trustees Meeting MINUTES \* 03/17/2026 \* 5:00 PM  
Location: Venture High School - Venture Higher Conference Room  
Agenda

- I. Call To Order: Sharmilla
  - A. Sharmilla, Mark, Nissa, Sara, Karl, Christel, Steve, Christina, and Andrea were present. Michelle was absent.
- II. Welcome: Christel
- III. Approval of minutes
  - A. **Action:** Sara moved to approve the regular minutes from February 17, 2026, Christel seconded the motion, and it passed unanimously.
- IV. Public Comment - none
- V. Monthly Enrollment Lottery
  - A. Tabled until April.
- VI. Mission Statement & Vision/Training
- VII. Operations
  - A. Budget Review
    1. Steve went over the budget. Federal money is lagging a bit behind, but we are on track overall in revenue and expenses.
  - B. Legislative review.
    1. Will require in the future for charter board members to be sworn in.
- VIII. Reports
  - A. Director's Report
    1. Mark described the annual process for teachers to review the professional standards. Recent reviews he felt indicated an upswing in professional standards and that was gratifying. The teachers are working hard to become better Venture teachers. The new teachers we've hired are doing incredibly well.
  - B. HS Principal Report
    1. Nissa mentioned we are very mindful of retention. That's the biggest difference we can make is our personnel, so we want to prevent burnout and help our teachers succeed.

2. The state has a focus on intervention when there's a potential for harm of self or others. They have been determining guidelines for emergency intervention. We were very aligned with our policies and procedures. We reviewed those guidelines to make sure they are clear. The biggest thing to focus on is deescalation. Nissa showed the card that each teacher has to initiate a lockdown.
3. Venture Higher project has been a great program. Final phase of course development: Weber State concurrent enrollment towards a general studies certificate, which means the student is done with all general ed requirements for all universities in Utah. Venture High School now has a course for each of the requirements for the general studies certificate.

C. K-8 Principal Report

1. Christina mentioned that they have been focusing on the experimental cycles and stages of the scientific method in their professional development, data gathering, and problem solving. It helps teachers be more intentional and targeted in evaluating the students' growth.

Christel asked what the administrators' plan is to address Senate Bill 268. Some items were listed as optional and she would like to put on record that they should not be optional in our curriculum. Nissa indicated that the curriculum is still in development but many of the items would be addressed in the US Government course.

IX. Business

A. Action: School Land Trust Plan 2026-27

1. Mark reviewed the School Land Trust Plan, including goals and proposed expenditures.
2. **Action:** Andrea moved to approve the School Land Trust Plan, Karl seconded the motion, and it passed unanimously.

B. Action: MS and HS Fee Schedule for 2026-27

1. Christina reviewed Grades 7-8 School Year Student Fee Schedule for 2026-2027. Teachers have reviewed and approved the schedule.
2. Nissa reviewed High School Student Fee Schedule for 2026-2027. Our general fees are \$60 lower than other local high schools, which is nice to see. Minimal increases on a few line items.
3. **Action:** Andrea moved to approve the 2026-2027 School Year Fee Schedules for both K-8 and High School, Sara seconded, and it passed unanimously.

X. Policy

A. Action: Enrollment Lottery Policy - Update

1. Reviewed added language for purpose of clarification.
  2. **Action:** Christel moved to approve the updates to the Enrollment Lottery Policy, Andrea seconded, and it passed unanimously.
- B. Action: Graduation Credit Requirements & Procedures - Update
1. Some standalone board-approved policies are getting absorbed into this document. For example: We have a standalone one-paragraph policy about Flight Plans (fulfilling the PCCR requirement) that will be incorporated into the Graduation Credit Requirements. This will become the authoritative policy for graduation requirements instead of having different policies in different places. When needed, it will link to external policies that are related but not incorporated.
  2. Nissa reviewed any updates or changes to existing policies, clarifications in existing policies, and where state requirements are incorporated.
  3. Utah Code cited and referenced in our graduation requirements. Christel requested to add a disclaimer that “This policy is subject to any changes in Utah State Law.”
  4. **Action:** Sara moved to approve, Karl seconded, and it passed unanimously.
- XI. Public Comment - none
- XII. Executive Session - none needed
- XIII. Adjourn
- A. **Action:** Christel moved to adjourn, Andrea seconded, and it passed unanimously.
- XIV. Next Meeting: April 15, 2026

*The Mission of Venture Academy is to **Inspire** the rising generation to reach the heights of their potential. **Ignite** their curiosity to venture into challenging new learning experiences, and through service, **Empower** them to be leaders who are committed to family and community...then they can **Achieve** their dreams and shape their world.*