



Good Foundations Academy

## ***Board of Directors Meeting***

*March 9, 2026*

*5:00 PM*

### **Attendees**

**Board of Directors:** Jamie Walker, Jed Daily, Steve Hepburn, Tom Koehler, Micah Olson, Heather Baker, Suann Pledger

**GFA Executive Director:** Lisa Erwin

**GFA Business Manager:** Rich Eccles

**Guest:** Brandon Peterson, GFA Security Director

**Prayer:** Tom Koehler

**Minutes by:** Kathy Richins

**Approval of Minutes** – The Board reviewed the February minutes.

- Heather made a motion to approve the February 9, 2026 Board of Directors meeting minutes as written, Jed seconded, all voted in favor, motion passed.

**Open Forum/Updates** – None

**Business Administration** – The Finance Committee met and reviewed the February 2026 transactions, bank statements, and reconciliations.

- Finance & Accounting Report – Month Ending: February 28, 2026
  - Summary: The school continues to perform well with all revenues and expenses within budget expectations. Line numbers on the Income Statement have been replaced with USBE Object codes that cross reference to the accounts listed in the Check Register.
  - Reporting:
    - Non-profit income tax returns completed
  - Balance Sheet: Days Cash on Hand – 340 (increase of 4 days from prior month)
  - Income Statement:
    - Line 005 – PTIF paying 3.85%
    - Line 016 – Sales recorded from Book Fairs
    - Line 017 – School Musical Sales + PEHP \$5700 good health rebate
    - Line 058 – K-3 Reading Grant, School Safety Grant
    - Line 072 & 079 reimbursements submitted

Micah made a motion to accept the February 28, 2026 Finance & Accounting Report as presented, Suann seconded, all voted in favor, motion passed.

### **Administrative Update – Executive Director’s Report – November and December 2025**

- Enrollment – GFA enrollment on February 9, 2026 was 425 students.
  - Since the last Board meeting, GFA unenrolled 2 students, who transferred to public school.
  - Since the last Board meeting, GFA has not enrolled any new students.
  - Current enrollment, as of March 9, 2026 is 423.
- Discipline/Behavior

- There was a total of 5 major office referrals for discipline: Three were for disrespect; one was for vandalism; and one was for a sexual issue.
- There were 2 student out-of-school suspensions: Both were for disrespect.
- Attendance
  - Average daily attendance in February was 89.12%.
  - Average tardy rate in February was 2.99%.
- Academic Report
  - Teachers are preparing for End of Year (EOY) testing. Admin is creating EOY testing schedule.
- Curriculum Purchases – None
- Upcoming Events – the upcoming events scheduled for March 2-30, 2026 were reviewed.

### **Policy/Strategic**

- Health Benefits Waiver – the current information regarding the health benefits waiver has been unclear to the employees. Rich will put a notice on the automated system to clarify the waiver.
- Maturation Program – Lisa presented the curriculums to be used for the boy’s and the girl’s maturation programs. Each student will receive a gift bag with hygiene products. The Parent meeting will be tomorrow after school. Permission slips have been sent out. Jamie has sent out the stats to the Board for review and each board member verified they have reviewed the stats.
  - Jed made a motion to accept the Maturation Curriculums as presented, Steve seconded, all voted in favor, motion passed.
- Enrollment and Lottery Policy – the policy has been updated with additional information and the Board reviewed and discussed the changes/additions.
  - Jed made a motion to accept the Enrollment and Lottery Policy as written, Micah seconded, all voted in favor, motion passed.
- GRAMA Policy – the policy has been updated.
  - Micah made a motion to accept the GRAMA Policy as written, Jed seconded, all voted in favor, motion passed.

### **School Environment**

- Building Maintenance –
  - Brandon presented the Board with the estimate to build the kindergarten bathroom to be constructed during the summer.
  - Brandon presented two bids for the HVAC system needed in the upstairs classrooms. The Board discussed what tonnage and brand would work best.
    - Micah made a motion to pick the 3-ton Bosch unit from Burrows, Jed seconded, all voted in favor, motion passed.
- Board member walkthrough - none

### **Other**

- Schedule A –
  - Three representatives from the Utah State Charter Board met with Lisa and Jamie to do a 5-year comprehensive review of the school. They had very possible feedback and Lisa was able to talk about the success of the school.
  - The reps questioned the old original charter for the school and they will help with creating a new/updated version. They will fill out the document and send it to Jamie, and a subcommittee will be formed to review the new charter.

Tom made a motion to close the Board meeting at 6:00pm, Steve seconded, all voted in favor, meeting adjourned.

**Next Meeting:** Monday, April 13, 2026, at 5:00 PM at Good Foundations Academy