



Summit Academy Board of Trustees

1225 E 13200 South

Draper, UT 84020

November 20, 2025

Board Meeting

7:00 p.m.

(Approved)

Welcome

The meeting was called to order at 7:02 pm with Peter Baxter, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney. Chelsea Welch is excused.

Public Comment

Kaden Nahinu, Stephan Shamy, Holly Humbert and Lily Eaton spoke.
Zoe Humbert (senior) and Lexi Shamy (sophomore) did not speak but were present.

Holly Humbert:

Holly shares her experience with the Summit High School Volleyball team and the drama this season that was going on. She was the varsity team parent volunteer. When she found out about the drama, she emailed the coach. Her daughter Zoe has been participating with Summit volleyball since 6th grade. They were concerned when there was a new coach and new coaching staff. She is most concerned with team morale. She is happy to see her daughter Zoe so happy. She enjoys the game and being with the other girls. Holly thinks the new coaching staff has been a positive improvement to the program.

Stephen Shamy. He is a character witness for coach Kayden. His daughter Lexi Shamy was able to work with this coach last year during club volleyball. He wanted to raise his voice about what a great experience he and his daughter had with this coach this last season. (Daughter attended the meeting but didn't speak.)

Kaden Nahinu. He is the head coach at SAHS. This is his first year as head coach, and as a parent as they just had his first child. There has been a lot happening this year. He is very grateful for his coaching staff. A lot of the issues have been frustrating. It is mostly centered around communication. They have been teaching the girls to advocate for themselves. There are some that are not ready to advocate for

themselves. There has been a lot of information from parents to administrators and past employers. He comes to give his opinion this year and that there are many people that support the volleyball program. There are some growing pains. He feels that problems should have been solved through the correct grievance channels.

Lily Eaton- She has been a coach at SAHS and played on the team for two years. She thinks that what coach Kaden has done this year in the program and that the program has really benefited from his leadership. They have been working since March on this program. She doesn't think that the region that they are assigned is at their level. She was shocked at how things were escalated. They tried to create a means of communication and for the girls to advocate for themselves. She thought certain hoops were jumped through that should not have. Sometimes the people that are the angriest are the loudest.

Meeting Minutes
October 16, 2025

Consent Agenda

A Motion to approve the Consent Agenda for Summit Academy Schools was given by Jared Morgan.

A second was given by Tracy Ellis

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney. Peter Baxter is abstaining as he was absent from that meeting

Motion carries

Director's Report- Alana Johnson

Academic Update

SAHS- There are some exciting things happening. There are ACT Tuesdays. This will help them think strategically in preparation for the ACT in March. We started the High School Preview. We have invited 170 middle school students up to the high school from Draper and Independence campuses to get the students excited about coming to SAHS. We have 25% of our junior and senior classes in concurrent enrollment classes and 23% of 9-12 are taking at least one AP class. We love supporting them.

Community Updates

Bluffdale: We had a beautiful Espanol Aprende Celebration at the Bluffdale campus supporting that cultural DLI program. There are pictures posted on the website.

We participated in the Trunk or Treat with My Summit Adventures that was really great. We go out and look for ways to expand our learning. We were invited to apply for the Catalyst Grant. It is associated with the CTE programs. We are planning to get our piece of the 65 million dollars at the State level. There are a lot of possibilities with that. We are going to submit it in December and partner with the board on a more detailed plan. Liz asks Alana how she would like to use that grant money and she would like to expand the CTE program. We could offer an alternative approach to education that is less classroom based and more experience based.

Enrollment data hasn't changed much. Peter Baxter just noticed that we are up three students. And asks Alana if she has any concerns about that. Alana mentions that there isn't a lot of changes at this time of year. Tracy asks about when applications are available, and Alana mentions that they are hoping for December 1st.

Finance Report- Brad Wilkinson

Got an update today. About January- February, we will start the budget development process. The state will come out with estimates in July and August based on prior October 1 data, and we are funded based on that preliminary data. Then as the school year gets going, they will look at the counts on October first and make any adjustments to the estimates. Then they will give us our true allocations. He just got that data today and is working with Alana on that and will bring a proposed budget to the board next month. We are struggling the most in 7th and 8th grade and beating the curve in kindergarten. Kindergarten was up 4% and 7th and 8th are down 4%. These are the numbers for the LEA as a whole. The growth is primarily in kindergarten. We will start the budget development in January for FY2027. Two or three board members are invited to these budget meetings. He will start with the finance committee and go from there.

Brad is very aware of the Bond metrics and makes sure that we meet those bond covenants. We look to end the year with 20-25 million cash, and there are details there as to what all of those dollars are earmarked for. There are projects on track financially. He can answer any specific questions if there are any. Peter asks about updates regarding the dissolving of the Federal Education department, and Brad said that they shouldn't face any impact from that decision. We will be getting everything that is projected.

Discussion and Action item to review- Alana Johnson

Update to Policy 3101 - Enrollment Policy

This is an update because it has been several years. It needed some new language. Subsections two and three were amended to match our Exhibit A. We took out repetitions. We recommend that we move our lottery up earlier in the school year. We would like to move the date to December first. This matches local public and charter schools and allows us to accept students earlier and have a longer time to complete paperwork. Liz asks if the principals agree with this change. Canyons and Jordan will send their students home for the summer with schedules and registrations in hand. It will take a little work but it will be worth it. It is an opportunity for us to do so. Tracy asks for more information about the first and second lotteries. Alana explains that the first lottery runs the day after Martin Luther King. We will get those students registered and as positions open up, we will add those new students. Generally, there is one general lottery.

A Motion to approve Policy #3101 for Summit Academy Schools was given by Elizabeth Lau.

A second was given by Jared Morgan

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Peter Baxter, Wilson Sivertson and Daynia MacArtney.

Motion carries

This is the same calendar that was presented last month with one exception. We just moved a professional development day. This is the second and final reading of this calendar.

A Motion to approve 2026-2027 Summit School Calendar for Summit Academy Schools was given by Tracy Ellis.

A second was given by Liz Lau

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Peter Baxter, Wilson Sivertson and Daynia MacArtney.

Motion carries

Update to Bank Resolution/Signers- Brad Wilkinson

We are asking to remove Molly Harts' name be removed and that we add Alana Johnson, Scott Petit, and Jeff Wyatt be added.

A Motion to approve resolution 26-001 the update to Bank Resolution and Signers for Summit Academy Schools was given by Jared Morgan.

A second was given by Tracy Ellis

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Peter Baxter, Wilson Sivertson and Daynia MacArtney.

Motion carries

RFP Substitute Approval- Brad Wilkinson

Jared was very helpful in this process and we appreciate this. There were 6 requests that we went through. There were several that were impressive. There were 2 that were really close. Our current provider American Staffing was selected by a very slim margin. We can get back to activity without much training. The goal is 95% and American staffing came in at 91% overall.

A Motion to approve the RFP Substitute Approval for Summit Academy Schools was given by Liz Lau.

A second was given by Jared Morgan

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Peter Baxter, Wilson Sivertson and Daynia MacArtney.

Motion carries

Committee Reports

Executive committee- None

Academic Committee- Elizabeth Lau

Met with Alana about the Accreditation process as well as questions on the survey. We will bring some of that information to the retreat for us to discuss. She will bring some goals for the LEA as a whole

Finance/Audit Committee- Wilson Sivertson

We talked about the anniversary date policy as it pertains to midyear salary increases for employees. The policy will change to disregard the anniversary dates and to give everyone an annual rate increase the same as everyone else. Last meeting we approved a last-minute change where deliveries are shipped to and we decided to keep it as a general rule but will stay in touch with Alana about special requests and then monitor and reevaluate as necessary.

Governance Committee- None

Development Committee- Jared Morgan

We have had several meetings. We sat with Jon Eborn and Alana Johnson. We discussed the identity of the school, branding, etc. There was an agenda item that we pulled last minute, so we will have that conversation at a retreat in January. We feel like we need a more in-depth discussion about the identity of the LEA and provide better direction to the entire staff. The Development Committee would like to lead this discussion at the next retreat this coming January.

Board Business

Peter Baxter shares about the last retreat. He thought it was really beneficial. There was a lot of input from staff and other members of the school. Peter would like more specific goals on the agenda. Peter asks if January is the right time for this work session. He feels like a lot of discussion needs to happen with all the board members. Peter would like to see a more intimate group for these discussions at a cool venue if possible. He would like to do it on a weekday. Liz went to a meeting where they suggested they meet during the day while students are at school. Liz would like to pick a day and get it on the calendar. Peter likes later in the week: a Thursday or a Friday. No board meeting in December. Let's plan on January 8th.

Liz would like the survey to be ready. Peter asks if Liz and Alana can get it ready and then the board can approve it. Alana clarifies that there is usually an employee survey and a parent survey. Tracy wants to remind everyone about getting their three hours of board training annually. There are some prerecorded trainings that you can do. Some pedicular training sessions are required. We can potentially bring trainers in if we want to do that. There are a lot of different options. Annabella will send out a monthly reminder each month about what is needed for each person. Peter likes the idea of someone coming in to do a training quarterly all together.

Follow up items

Next meeting – January 8, 2026.

Closing comments- None

Closed Session

A motion to go into closed session for the purpose of discussion of the character, professional competence, or physical or mental health of an individual and for the purpose of discussing pending or reasonably imminent litigation for Summit Academy was given by Liz Lau.

A second was given by Wilson Sivertson

Single Voice Vote - Peter Baxter-Yes, Elizabeth Lau-Yes, Tracy Ellis-Yes, Jared Morgan-Yes, and Wilson Sivertson-Yes, and Daynia MacArtney-Yes.

Motion carries

Those attending closed session

Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, Daynia MacArtney, and Director Alana Johnson.

Open Session ended at 8:20 p.m.

Closed Session opened at 8:25 p.m.

Open session resumed at 10:36 p.m.

A Motion to adjourn was given by Wilson Sivertson.

A second was given by Tracy Ellis

Vote - Yes- Peter Baxter, Elizabeth Lau, Tracy Ellis, Jared Morgan, and Wilson Sivertson

Motion Carries

The meeting adjourned at 10:36 p.m.