



Vending Machines and Food Sale in Schools Outside of Reimbursable Meals

Policy Number: 6202

I. Policy

The Summit Academy Board of Trustees is committed to good nutritional practices that enhance Student learning. The responsibility to establish requirements regarding vending machines and foods sold outside of the reimbursable meal service in schools is delegated to the LEA Administration.

II. Definitions

- A. Fundraiser: The sale of food items for the purpose of raising money for the school or a department or group that is part of the school.
- B. Healthy Hunger-Free Kids Act of 2010: which directed the USDA to establish nutrition standards for all foods and beverages sold to students in school during the school day, including foods sold through school fundraisers.
- C. Reimbursable Meal: Complete meal that meets specific U.S. Department of Agriculture (USDA) nutritional guidelines, allowing schools to receive federal funding, and requires students to select at least **three of five required food components**.
- D. School Campus: for the purpose of competitive food standards implementation, all areas of the property under the jurisdiction of the school that are accessible to students during the school day. Refer to the federal definition in 7 CFR 210.11(a)(4).
- E. School day: The school day is defined as the midnight before to 30 minutes after the end of the school day.
- F. School Site Exempted Food Fundraiser Form: This form is for fundraisers selling foods and beverages that do not meet the Smart Snacks in School standards.
- G. Smart Snack calculator: an online tool, often provided by organizations like the state education departments, that helps schools and food vendors determine if snacks, beverages, and entrees sold to students meet the USDA's "Smart Snacks in School" nutrition standards for competitive foods
- H. USDA: United States Department of Agriculture
- I. USDA Food and Nutrition Services: is a USDA agency that administers federal nutrition programs like SNAP (food stamps), WIC, and school meals.
- J. USDA Smart Snack in School standards (Smart Snack): federal guidelines (USDA) setting nutritional limits for snacks, entrees, and beverages sold to students during the school day covering calories, fat, sugar, sodium, and whole grains, ensuring healthier choices in vending machines, school stores, fundraisers, and a la carte lines, but not food from home.
- K. Vending Machines: a machine that automatically dispenses small goods such as food, drinks, and pins when money is inserted.

III. Food Sales at School

- A. This policy includes all food items sold during the school day that are not part of the reimbursable lunch or breakfast programs, including à la carte items sold anywhere on the school campus such as in the cafeteria, school stores, snack bars, student-run events, vending machines, etc.
- B. To follow federal lunch guidelines all food items sold must either be
 - a. Cleared and documented through the Smart Snack calculator sourced through the USDA Food and Nutrition Services site. *
 - b. Documented as an exception fundraiser using the School Site Exempted Food Fundraiser Form. There are limits to the use of this form as follows: Local education agencies may hold specifically exempted fundraisers no more than three times per year per site, with each fundraiser lasting no longer than five consecutive school days. Exempted fundraisers may not be sold during meal service.**

Under current USDA Food and Nutrition Services, no food items without the above certifications can be sold during school hours anywhere on the school campus.

7 CFR 210.11(c)

IV. Vending Machines

- A. All agreements for vending machines shall be in writing in a contract form. Appropriate procurement bidding procedures and policies shall be followed when selecting vendors.
- B. Vending machines for faculty use only are acceptable at all schools and LEA facilities. Proceeds may be used for staff appreciation or other school programs, as determined by the school principal or building administrator. These funds should be accounted for separately from student-related vending activity.
- C. Vending machines distributing drinks or food with student access are only allowed at secondary schools.
- D. Vending machines distributing items such as pencils, notebooks, etc., shall be allowed at all school levels.
- E. Acceptable uses of vending machine income shall be at the discretion of the school principal or building administrator, subject to rules outlined by the Business Administrator.

V. References

Utah Admin Code R277-719

<https://usbe.instructure.com/courses/54>

Federal Food Standards 7 CFR 210.11

Federal Rule 7 CFR 210.11(a)(4)

Federal Rule 7 CFR 210.11(c)

*<https://www.fns.usda.gov/tn/guide-smart-snacks-school>

**Healthy Hunger-Free Kids Act of 2010 A Guide to Smart Snacks in School

VI. Attachments

N/A

VII. Revision History and Approval Date

Version 1: October 20, 2022: Original Date of Approval

Version 2: February 9, 2026: Update to format, addition of definitions, and update policy per federal guidelines.