

Salt Lake Academy February Board Meeting

Feb 3, 2026

Transcript

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The February Board Meeting began with roll call and a pledge of allegiance. Casey Holmes presented the financial report, noting 58.3% of the fiscal year completed, with revenues on target and expenses slightly higher in some categories. The net income forecast is \$450,000. Enrollment projections for the next year are strong, with 848 returning students and 233 new applications, potentially reaching 1077 students. The board approved the 2026-2027 calendar and fee schedule, which includes reduced volleyball fees and clearer communication on Chromebook repair policies. The meeting concluded with a motion to close the session.

Action Items

- [] Submit the missing minutes from the board secretary for the previous month so both sets of minutes can be approved at next month's meeting
- [] Publish the approved 2026–2027 school calendar to the school website, include a newsletter link, and send the calendar link to all applying families so dates are publicized
- [] Publish and distribute the approved fee schedule to parents and applicants (post to website and notify via newsletter) so families know fees for 2026–2027
- [] Set a date for the bond-related groundbreaking ceremony and prepare invitations for board members, community leaders, and local town leadership
- [] Run and present updated enrollment projections again in March and April and add a waitlist column to the report so the board can review applications vs. capacity
- [] Improve parent communication about intersession enrollment and technology policies (including Chromebook repair/fees and how to sign up) and update communication processes so parents receive clearer, timely instructions
- [] Reconcile January financial transactions and finalize the month-end budget reconciliation so the January financials are complete and accurate for the board
- [] Apply to US Bank to draw down and reimburse capital project expenditures from the bond escrow as projects incur costs, and track reimbursements for reporting

Outline

Roll Call and Pledge of Allegiance

- Samuel Gibbs initiates the meeting, asking everyone to state their names for the record.
- Samuel Gibbs and Darryl Robinson, the board president, confirm their attendance.
- Tony Beltran and Casey Holmes, the business manager, also join the meeting.
- Samuel Gibbs leads the Pledge of Allegiance, noting the date as February 3, 2026.

Approval of Previous Meeting Minutes and Public Comment

- Samuel Gibbs mentions that the minutes from the last month's board meeting are not submitted yet.
- No public comments are made, and the meeting proceeds to the financial report.

Financial Report by Casey Holmes

- Casey Holmes presents the budget, noting that they are 58.3% through the fiscal year.
- Revenues are performing well, with local revenue exceeding expectations and interest income collected.
- Expenses are slightly higher than projected in some categories, but overall, the financial situation is stable.
- Casey explains the forecast for net income and financial metrics, including operating margin and debt service ratio.

Discussion on Mid-Year Student Enrollment and Revenue

- Samuel Gibbs explains the impact of mid-year student pick-ups on revenue and funding projections.
- Casey clarifies that there is no additional revenue for new students picked up after October 1, but it affects projections for the next year.
- The discussion highlights the importance of retention and the impact of new applications on future enrollment.

Enrollment Projections and Retention Rates

- Samuel Gibbs presents enrollment projections, noting a high retention rate of 93-94%.
- The school aims for a target enrollment of 1000-1100 students, considering capacity and program quality.
- The school is seeing a significant number of new applications, indicating strong interest in the program.
- Samuel Gibbs discusses the process for handling waitlists and the potential for expanding sections based on enrollment data.

Staffing Updates and Capital Projects

- Samuel Gibbs reports a resignation in the custodial department and 100% retention of staff.
- The school is in the process of several capital projects, including playground resurfacing and field replacements.
- The projects are funded by bond money, and reimbursements are expected once the work is completed.
- Samuel Gibbs mentions the need for a groundbreaking ceremony to involve board members and community leaders.

Student Performance Data and Academic Growth

- Samuel Gibbs presents mid-year performance data for elementary students, showing substantial growth in key areas.
- The school is seeing positive trends in student achievement, especially among the lowest-performing students.
- Staffing changes have been made to support ELL students and improve post-secondary readiness.
- The school's overall performance is commendable, with areas for improvement identified.

Utah Board of Health Data and Sexually Transmitted Infections

- Samuel Gibbs presents data on adolescent birth rates and sexually transmitted infections in Utah.
- The state has a low teen birth rate, but rural areas have higher rates.
- STIs are still prevalent, with a significant increase in syphilis cases.
- The discussion highlights the need for appropriate health education and instruction in schools.

Calendar Approval and Winter Session Feedback

- Samuel Gibbs presents the proposed calendar for the upcoming school year, incorporating feedback from the previous meeting.
- The calendar includes a short fall break, winter session, and spring break, with school ending before Memorial Day.
- Parents and teachers provided positive feedback on the winter session, with some corrective feedback on communication and enrollment processes.
- The board votes to approve the calendar, and the calendar will be published and communicated to parents.

Fee Schedule Approval and Chromebook Repair Policy

- Samuel Gibbs presents the proposed fee schedule for the 2026-2027 school year, noting some reductions based on parental feedback.
- The fee schedule includes costs for sports uniforms, physical therapists, and advanced courses.
- The board discusses the importance of clear communication about fee policies and the acceptable use agreement for Chromebooks.
- The board votes to approve the fee schedule, and the schedule will be communicated to parents.

Closing Remarks and Meeting Adjournment

- Samuel Gibbs thanks the board members for their participation and contributions to the meeting.
- The board confirms the approval of all agenda items and the need for better communication strategies.
- The meeting is adjourned with a motion from Ashley Santillana and seconded by Roxy.