



Dear Parents,

We are thrilled to have your student(s) return to Syracuse Arts Academy for the 2026–2027 school year! To reserve space for your student(s), please complete the online enrollment by **December 15, 2025**. Your spot is not guaranteed after this date.

We strongly recommend using a computer—not a mobile phone—to complete the registration process.

You will complete registration through Aspire using **your parent login account** (not your student's login). Please follow the steps below to complete registration for each student by the deadline above.

How to Complete Online Registration for 2026–2027

1) Access the Aspire Registration Portal

Click the link below or copy and paste it into your browser:

<https://syracuse.usoe-dcs.org/Students/Register/Start>

2) Log in to Aspire

Enter your username and password. If you need help logging in:

- **a)** If you have *never* created a parent login for SAA, click **“Request Username.”** You will need your student’s ID number.
- **b)** If you have created an account in the past but forgot your username or password, click **“Need Help Logging In.”**
- **c)** If you need additional assistance, please contact your campus’ office.

3) Begin Registration

After logging in:

1. Click on your student's name.
2. Click the **"Can Register for Grade ____"** link located above the student's address.
3. Follow the prompts to complete online registration for the 2026–2027 school year.

Note: You must complete registration for each student individually.

4) Adding a Sibling Not Currently Enrolled (Lottery Entry)

Siblings who are **not currently attending** SAA must enter through the lottery to receive sibling preference (preference does not guarantee admittance).

1. Visit the school website (<https://www.syracuseartsacademy.org/>) and click **"Enroll Now."**
 2. Enter the same email address you used when enrolling your currently-attending student(s).
 3. Select **"Add a sibling to your existing entry for 2026–2027."**
 4. Click **"Continue."**
 5. You will receive an email with a link to the lottery system where you can add siblings.
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5) Requesting a Transfer to a Different Campus

If you wish to request a campus transfer for the upcoming school year:

1. Visit the school website and click **"Enroll Now."**
2. Enter the same email you used for your current student(s).
3. Select **"Edit your existing admission entry for 2026–2027."**
4. Click **"Continue."**
5. You will receive an email with a link to the lottery system where you can request a transfer.

Note: Transfer preference does not guarantee approval.

How to Decline Your Student's Spot for 2026–2027

If your student will **not** be returning next year, please email the appropriate office (listed below). Include:

- Your student's full name
 - The name of the school they will attend next year
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If you need assistance or would like to schedule time to use a school computer, please contact your campus office.

Note: Parents of current 9th grade students — if you do not have new siblings to add, no further action is required.

Campus Contact Information

SAA Antelope Elementary

801-779-2066

JPierce@saacharter.org

SAA Jr. High

801-784-5211

JRobinson@saacharter.org

SAA North Campus

801-827-0540

KWigdahl@saacharter.org

SAA South Campus

801-827-0544

MDeller@saacharter.org

PLEASE DO NOT REPLY TO THIS EMAIL.

Please contact the appropriate office using the information above.