



# Mountain View

## MONTESSORI

Board of Directors Meeting Minutes

November 13, 2025

1160 N. 645 West, Washington, Utah

Zoom link: <https://bit.ly/4dchFxN>

Agenda Item	Presenter	Action taken	Time
<b>Board training</b>	Chair Adams	<p>Training how to be our best self through all times. Pyramid of influence, where to put our effort. Get out of your box, obtain a heart at peace. Build relationships with others who have influence. Build the relationship. Listening/learning. Teaching/communicating. All: Helping things go RIGHT. Finally, (top of pyramid) - Correct (dealing with things that go wrong).</p> <p>School Land Trust training video viewed and completed by board members (Jamee Adams, Marisa Granado, Elizabeth Chesley, Shelby Bridges, Matt McDonald)</p>	5:43pm
<b>Board Meeting Call to Order</b>	Chair Adams	<p><b>Board Members in Attendance:</b> Jamee Adams (Chair)   Marisa Granado (Secretary)   Elizabeth Chesley   Shelby Bridges   Matt McDonald</p> <p><b>Others in Attendance:</b> Brian Clyne (Director), Kasidi Havens (Assistant Director), Nate Adams (Red Apple), Karina Ferre (SpEd Director, arrived at 6:09pm)</p> <p>Reading of School Vision and Mission Statement by Elizabeth Chesley Adjournment set for 7:30PM</p>	6:04PM
<b>Approve Minutes from Previous Meetings</b>	Chair Adams	<p><b>Motion:</b> Shelby Bridges motions to approve the Board Meeting Minutes from October 2, 2025. Elizabeth Chesley seconds. Ayes: Jamee Adams, Shelby Bridges, Marisa Granado, Elizabeth Chesley, Matt McDonald Nays: None Abstains: None The motion is passed.</p>	
<b>Public Comment</b>	Chair Adams	<p>*Please note that the Board will not take action on any items introduced during his portion of the meeting according to Utah Code 52-4-202(6)(b)</p> <p>none.</p>	

<b>Enrollment</b>	Chair Adams	<b>Enrollment:</b> 228 students current Nov 12, 2025. Have a few students coming in after winter break. Kindergarten lost most kids, some being behavioral concerns. Brian has started tours for next year.	
<b>Administrative Report</b>	Director Brian Clyne	<p><b>Program</b></p> <ul style="list-style-type: none"> <li>● Formal Teacher Observations: Brian completed first formal round, expressed all being great and impressed and improving in demonstrating project based curriculum.</li> <li>● PBL Celebrations: continuing through the month in each class and continuing in December.</li> <li>● Lead Forward: program mentor/mentee with Walden School building relationship, asked Kasidi to speak at state board education meeting. Coincides with MVM holiday party timeline.</li> <li>● Utah Day Celebration: family event</li> <li>● Halloween Festivities: expressed amazement with Trunk or Treat; went from 12 trunks last year to 40 trunks.</li> <li>● PT Conferences: turnout from parents, good indicator/metric of community from ~20% last year - 75% attendance this year</li> <li>● Discussion of proposed landscaping and turf project behind the school: soccer field destroyed by first rain, uneven ground with holes, not ideal, water collects in one spot making area muddy. Would like turf with sunshades. Collected petitions from students of desired uses of space. Possibility to fund based on info from Nate. In the process of getting 3 bids for the whole project lowest price estimating around \$82K. \$2/sqft as rebate from Washington Co. = 32k. With rebate total project cost would be ~\$50k. Rebate comes 30 days after project completed. Lowest estimate is turf \$6-7/sqft, &gt;13000sqft. School needs space for everyone to meet and utilize the space with seating/boulders. Esthetically positive. Amphitheater seating for events. Show school as up-and-coming by improvement of space. Issue with heat, possibility of turf melting from window reflection, warranty on turf. Formal RFP process if bid is over 50K. Funding from reserves. Kindergarten lawn will remain along with trees - continue need for irrigation. Board will hear info and then approve the bid. RFP process, document on website for 14 days, company will submit to rfp, then complete with company who bids on project. Timeline to do during winter, when it's cheaper. Nate will provide rpf sample form to use. Admin will address concerns with any staff why monies wouldn't go to teachers/materials. Funding is from reserves to utilize for things such as capital improvements - does not conflict with staff salaries/raises. Board will work with Nate to complete and post RFP on website. Stewardship of environmental impact, county</li> </ul>	

		<p>and state working on water conservation, issues with irrigation plumbing problems to continue with live grass.</p> <p><b>Upcoming</b></p> <ul style="list-style-type: none"> <li>● Nov. 21 st – Early dismissal</li> <li>● Nov. 24 th – December 1 st –Thanksgiving Break</li> <li>● Dec. 1 st – Teacher PD Day</li> <li>● Dec. 10 th – Faculty/Staff Christmas Party</li> <li>● Dec. 12 th – PBL Celebrations</li> <li>● Dec. 18 th – Dash-Away-Drive Through</li> <li>● Dec. 19 th – Early Dismissal</li> <li>● Dec. 22 nd -Jan. 6 th –Christmas Break</li> </ul>	
<p><b>Financial Training &amp; Report</b></p>	<p>Nate Adams</p>	<ul style="list-style-type: none"> <li>● Financial Summary as of Oct 31, 2025</li> <li>● Financial Budget Detail Report as of Oct 31, 2025 <ul style="list-style-type: none"> <li>○ Added expense in maintenance for 2nd PT employee</li> <li>○ Board approved bonuses added in.</li> <li>○ Interest on Investments over-performing - will help deficit</li> </ul> </li> <li>● Financial Balance Sheet as of Oct 31, 2025 <ul style="list-style-type: none"> <li>○ State revenue end of calendar year will reflect student number funds.</li> </ul> </li> <li>● Board Member Audit Training <ul style="list-style-type: none"> <li>○ State required yearly. Confirmation via an email/agenda completion. Roll call with info of who completed trainings. Or, doing together.</li> <li>○ October 2025 all board members completed audit training. Jamee will provide confirmation from 2024.</li> <li>○ Auditor will be shown the USBE Parent Portal on website, families to be informed each year about the link.</li> </ul> </li> </ul>	
<p><b>Committee Reports</b></p>		<ul style="list-style-type: none"> <li>● Finance &amp; Audit Committee – Elizabeth Chesley, Chair</li> <li>● Marketing &amp; Outreach Committee – Matt McDonald, Chair <ul style="list-style-type: none"> <li>○ Conversation in detail with Brian regarding video, branding, clothing, website, communication between platforms (Instagram), outdoor classroom, backyard area, community outreach, fundraising/sponsorships, RoadRunner logo.</li> <li>○ Switched printer company for clothing. Matt will support and provide guidance for clothing with Kasidi. Goals are uniformity and cost accessibility for all families.</li> </ul> </li> <li>● Director Evaluation Committee - Shelby Bridges, Chair <ul style="list-style-type: none"> <li>○ Discuss teachers completing evaluation during a staff meeting. Recommended by teacher. Meeting doesn't include all staff - only 40%. Karina voices opinion that all school staff should be included. Controversial to have Admin in room while completing. Dedicate meeting time</li> </ul> </li> </ul>	

		<p>for all staff to complete SpEd or other staff. Valuable to have <u>all</u> staff encouraged to complete the evaluation. Certified/Classified staff. Shelby will send out for completion on PD day coming up Dec 1.</p> <ul style="list-style-type: none"> <li>● Policy Committee – Brian Clyne, Chair <ul style="list-style-type: none"> <li>○ Return-to-School policy: completed, not posted yet.</li> <li>○ School Procurement Policy: sent to board to read through and vote on.</li> </ul> </li> <li>● LAND Trust Committee – Brian Clyne, Chair <ul style="list-style-type: none"> <li>○ Brian updated for this year last month. No longer needed on agenda for upcoming meetings until next year.</li> </ul> </li> </ul>	
<b>Discussion / Action Items</b>	Chair Adams	<p><b>*Discussion Items:</b></p> <ul style="list-style-type: none"> <li>● Introduction of SpEd Director Karina Ferre: from out of state, first year at MVM. 22.8% SpEd students (52), high-need students typically go to charter schools, additional supports provided to access academics. Highest disability classification is speech and 2nd (sl) specific learning disability. 2 SpEd teachers to distribute caseload (K-3, 4-7). Currently have 6.5 para-educators. Initial assessments and placements cost more utilizing outside specialist providers. Working with Kasidi on Title supports and interventions. Working PD with all school staff throughout for all behavioral needs/challenges. Kasidi expresses amazement and being impressed with Karina. Brian expresses gratitude with SpEd services and team of staff/showing huge improvements with students progress. Karina completing meetings with mentor, complying with law, expressed appreciation with collaboration with board chair with writing letters to show compliance. Completed state SpEd audit last month with last year’s data.</li> </ul> <p><b>*Action Items:</b></p> <ul style="list-style-type: none"> <li>● School Procurement policy <ul style="list-style-type: none"> <li>○ <b>Motion</b> to approve policy</li> </ul> </li> </ul> <p><b>Motion:</b>  Matt McDonald motions to approve school procurement policy.  Elizabeth Chesley seconds.  Ayes: Jamee Adams, Marisa Granado, Elizabeth Chesley, Shelby Bridges, Matt McDonald  Nays: None  Abstains: None  The motion is passed.  Marisa Granado will post policy on school website for public.</p>	
<b>Adjournment</b>	Chair Adams	<p><b>Motion:</b>  Shelby Bridges motions to adjourn the meeting.  Matt McDonald seconds.  Ayes: Jamee Adams, Marisa Granado, Shelby Bridges, Elizabeth Chesley,</p>	7:41PM

		Matt McDonald Nays: None Abstains: None The motion is passed. The meeting is adjourned.	
<b>Next Meeting</b>		<b>January 8, 2026 - MVM Conference Room</b>	6:00pm

**Audio Links:**

[https://drive.google.com/file/d/1JCEMnt3NauThIRPJP9Wesl5GJtRsg1ag/view?usp=drive\\_link](https://drive.google.com/file/d/1JCEMnt3NauThIRPJP9Wesl5GJtRsg1ag/view?usp=drive_link)

**Vision**

At Mountain View Montessori, our vision is to awaken within each child their unique potential that will enable them to make a valuable contribution to society.

**Mission**

Mountain View Montessori provides quality education founded on child-centered Montessori principles with project based learning to achieve academic excellence. We are dedicated to supporting the whole child by fostering intellectual, emotional and physical growth.