

UTAH COUNTY ACADEMY OF SCIENCES POLICIES AND PROCEDURES

SECTION: I - Instruction
POLICY TITLE: Student Academic Progress
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1. PURPOSE AND PHILOSOPHY

The academic progress of the students is a concern to all. Monitoring the academic growth is a critical step in the educational process.

2. EDUCATOR AND PARENT RESPONSIBILITIES

- 2.1. For students attending classes at the Utah County Academy of Sciences (UCAS), every attempt will be made to return work done by the students in a timely manner. UCAS instructors will review student progress periodically and share the information with the students.
- 2.2. Parents and students are strongly encouraged to monitor their own academic progress using the available on-line resources, attending parent teacher conferences, and contacting teachers directly when appropriate.
- 2.3. Unsatisfactory progress in the academic area at UCAS will be shared with the student and the parent or guardian. Parents and students can check on the academic progress procedures that are implemented by viewing the UCAS school website and the student handbook for UCAS Academic Student Standing information.
- 2.4. UCAS is an early college high school which helps transition students from high school to college. Students are taught to advocate for themselves and to monitor their own academic progress. For UCAS students attending college courses on the Mountainland Technology College (MTECH) or Utah Valley University (UVU) campus, academic progress is the responsibility of the student. Parents and guardians will not be notified by the instructor as to the academic progress of a student.
- 2.5. Students who fail a course or wish to retake it to earn a higher grade will be responsible for paying the scholarship breach fine as outlined on the UCAS fee schedule.

3. STUDENTS AT RISK OF ACADEMIC FAILURE – ENHANCEMENT FOR AT RISK STUDENTS

- 3.1. In accordance with R277-708-5, the UCAS Board of Trustees has adopted the following LEA specific definition of “Student At-Risk of School Academic Failure”. This definition is to be used for the Enhancement for At-Risk Students and related programs.

3.2. Definitions

- 3.2.1.** “Student At-Risk of School Academic Failure” are defined as students for whom any of the following situations apply:
- 3.2.1.1.** Is identified as having “low performance” or “below proficient”:
 - 3.2.1.2.** Low performance may include has scored “below proficient” on any USBE assessment in any of the previous three years. Or
- 3.2.2.** Is “off-track” for graduation:
- 3.2.2.1.** The sum of credits already earned by a student, plus the credits that may be earned in the regular school schedule, is insufficient for a student to graduate by the student’s expected cohort graduation date.
 - 3.2.2.2.** May be calculated either in total number of credits or by specific graduation requirement.
- 3.2.3.** Is “trending off-track” for graduation:
- 3.2.3.1.** The sum of credits already earned by a student, plus the projected number of credits that a student would earn if the student’s rate of credit attainment continues in future terms, is insufficient for a student to graduate by the student’s expected cohort graduation rate.
 - 3.2.3.2.** May be calculated either in total number of credits or by specific graduation requirement.
- 3.2.4.** Is identified as an English Language Learner or a Title I student receiving CCGP supports.
- 3.2.5.** Is identified as having “mobility” concerns which may include having below 90% attendance.
- 3.2.6.** Is identified as “low-income” student which may be identified through the free and reduced lunch application or fee waiver form provided by the school.

REFERENCES

UTAH ADMIN. CODE R277-708,

FORMS

None

HISTORY

Revised – Pending. 2.5 updated with reference to fee schedule.

Revised – September 18, 2018

Approved – March 18, 2014

Adopted – February 15, 2005
