

UTAH COUNTY ACADEMY OF SCIENCES POLICIES AND PROCEDURES

SECTION: G - Personnel
POLICY TITLE: Staff Participation in Political Activities
FILE NO.: GB
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1. PURPOSE AND PHILOSOPHY

The Board of Trustees recognized that employees of the Utah County Academy of Sciences (UCAS) have the same fundamental civic responsibilities and privileges as other citizens. Among these are; seeking elected public office, holding an elected or appointive public office, and campaigning for or supporting other candidates for public office.

2. PROVISIONS FOR PARTICIPATION IN POLITICAL ACTIVITIES

- 2.1. Any employee who intends to seek an elected office shall notify the UCAS administration, in writing, of the office for which he/she intends to file.
- 2.2. At this time the administrator and the employee shall determine whether he/she wishes to continue employment and agree to the terms and conditions if employment is to continue.
- 2.3. In connection with campaigning for himself/herself or others.
 - 2.3.1. No employee shall use school facilities, equipment, or supplies to campaign for one party or a specific individual. This shall include the use of e-mail, fax machines, copy machines, school mail boxes, etc.
 - 2.3.2. Pictures of students with candidates should not be taken or used for political purposes while on school property.
 - 2.3.3. School employees must remain neutral in all interactions with students while functioning in their official capacity.
 - 2.3.4. Unless rented after hours, neither the school nor its campus may be used for specific political campaigns.
- 2.4. The administration will meet with and discuss violations of this policy with any employee involved.

REFERENCES

UTAH CODE ANN. § 53G-10-202
UTAH ADMIN. CODE R277-217

FORMS

None

HISTORY

Revised – January 20, 2015.
