



Good Foundations Academy

Board of Directors Meeting

September 8, 2025

5:00 PM

Attendees

Board of Directors: Jamie Walker, Jed Daily-absent, Steve Hepburn, Tom Koehler, Micah Olson-absent, Heather Baker-absent, Suann Pledger

GFA Executive Director: Lisa Erwin

GFA Business Manager: Rich Eccles

Guests: Talaya Vander Wal – Co-President of the Guardian Committee

Prayer: Tom Koehler

Minutes by: Kathy Richins

Approval of Minutes – August 11, 2025 Board meeting minutes will be approved at the October Meeting.

Open Forum/Updates – None

Guardian Committee Update – Talaya updated the Board on the Guardian Committee upcoming events. The Spirit Night shirts have been ordered. The Fun Run will be a Mario theme, with obstacles.

Business Administration – The Finance Committee met and reviewed the August transactions.

- Finance & Accounting Report – Month Ending: August 31, 2025
 - Summary: August's monthly surplus decreased from July as staff returned to work. Days cash on hand continued to climb as FY25 accounts receivables in July were converted to cash in August and State grants were paid to the school in advance.
 - Reporting: Completed Bond Compliance for FY25 Q4
 - Balance Sheet: Days Cash on Hand – 342 (increase of 12 days from prior month)
 - Income Statement:
 - Line 046 – Teacher Classroom supplies pays 80% in August
 - Line 048 – Educator Professional Time pays 80% in August
 - Line 054 – Teacher Supplements now SHINE program, with \$19k
 - Line 173 – Liability & Property insurance paid 100%
 - Line 226 – Camera System paid for by Safety Grant
 - Action Items:
 - Conflict of Interest Forms
 - Required Board Trainings

Steve made a motion to accept the August 31, 2025 Finance & Accounting Report as presented, Suann seconded, all voted in favor, motion passed.

- Employee Benefits Start Date – GFA has an existing procedure that when a new employee hires on, they are eligible for health benefits 30 days after the hire date. The Board would like to eliminate the waiting period. Rich discussed what would be needed to make the change. The Employee Handbook will need to be updated.

- Steve made a motion to change the start date for employee health benefits to the date of hire, and revise all supporting documentation to reflect the change. Suann seconded, all voted in favor, motion passed.

Administrative Update – Executive Director’s Report

- Enrollment – GFA enrollment on August 11, 2025 was 456 students.
 - Since the last Board meeting, GFA unenrolled 12 students.
 - Two students transferred for student’s best interest. One student was struggling with kindergarten and will start kinder next year. Three students have transportation conflicts. One student is returning to a prior school. Five students will be home schooling.
 - Since the last Board meeting, GFA has enrolled 1 new student.
 - Current enrollment, as of September 8, 2025 is 445.
- Discipline/Behavior
 - There were 4 major infractions referrals in August 2025: Two referrals were for fighting. One referral was for threat/intimidation. One referral was for disruptive behavior.
 - There were 2 student suspensions: One suspension was for bodily fluid, and one suspension was for disrespect.
- Attendance
 - Average daily attendance for August 2025 was 94.15%
 - Average tardy rate was 1.22%
- Academic Report – Academic aides are finishing up BOY testing and grading math assessments.
- Curriculum Purchases – None
- Upcoming Events – the upcoming events scheduled from September 1st to October 1st were reviewed.

Policy/Strategic

- Cyber Insurance – Postpone discussion until next month to find out what the insurance covers.
- Volunteer Policy – one new bullet point was added to the old policy, “volunteers must be 18 years of age or older”.
 - Steve made a motion to accept the Volunteer Policy as amended, Suann seconded, all voted in favor, motion passed.
- Anti-Harassment and Anti-Bullying Policy – The Board discussed the State required additions to the policy.
 - Suann made a motion to accept the Anti-Harassment and Anti-Bullying Policy as amended, Tom seconded, all voted in favor, motion passed.
- Child Abuse & Neglect Reporting Policy – The Board reviewed the policy with the State required additions.
 - Suann made a motion to accept the Child Abuse & Neglect Reporting Policy as amended, Steve seconded, all voted in favor, motion passed.

School Environment

- Building Maintenance – After the heavy rain last week, there are multiple roof leaks. Brandon will get quotes for a new roof.
- School Safety – Brandon is taking Guardian classes. Lisa updated the Board on the classroom doors and the requirements for being locked and unlocked. Steve requested getting a locked gate on the back fence, Brandon will research that need.
- Fundraising Goals – Lisa is waiting for the survey results.
- Board Member Walk-Through – None

Other: Trunk or Treat – the Board discussed getting bounce houses and food trucks for the October 10th event. A parent at the school has a bounce house business and can provide the bounce houses and is insured for \$2M. The State recommends \$3M. The Board approved paying the additional \$700 to increase the business policy to \$3M for this one event.

Tom read the *Closed/Executive Session* statement to go into closed session at 6:15 PM. Steve seconded the motion. Each Board member individually voted in favor. Motion passed.

CLOSED/EXECUTIVE SESSION: *The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.*

The closed session completed at 6:16pm and the regular meeting reopened to vote on the closed session discussion.

- Tom made a motion to use the GFA surplus money to give bonuses to the GFA employees, Steve seconded, all voted in favor, motion passed.

Board meeting adjourned at 6:17pm.

Next Meeting: Monday, October 13, 2025, at 5:00 PM at Good Foundations Academy