



Summit Academy Schools

Attendance Codes

Type Code	Description	Explanation
.	Present	Present
A	Activity	School-sponsored event, like Class activity, Field trip, Athletics Sports, Class assignment
C	Check-In	Check-In by Parent/Guardian late to school
D	Excused Tardy	Excused/Cleared Tardy
E	Excused Absent	Guardian-excused absence (Parent/Guardian made contact via phone, note, or in person)
H	Home & Hospital	Home/Hospital (required forms for approval)
I	In-School Suspension	In-School Suspension
L	“Way Late” Tardy	Arriving more than 10 minutes late to class
M	Excused Absent	Absent for Medical/Chronic Illness (documentation required)
O	Student in the office	Student currently located in the front office
S	Sluff	Sluff (Skipped Class)
T	Tardy	Tardy
V	Pre-approved Vacation	Guardian-excused vacation Absence (documentation required)
X	Unexcused Absent	No Communication
Y	Check-Out	Check-Out by Parent/Guardian early from school
Z	Suspended	Out-of-School Suspension