



MEETING MINUTES

C.S. Lewis Academy
Public Board Meeting
September 24, 2025
5:07 pm

OPEN SESSION

Start time: 5:07 pm

End Time: 5:32 pm

Evelyn Becerra called the meeting to order at 5:07 PM

The meeting is being held at C.S. Lewis Academy located at 364 n SR 198 Santaquin, Utah 84655, on September 24, 2025.

Members Present: Evelyn Becerra (virtual), Kimberly Muhlestein (virtual), Brigham Peisley (virtual), Gabby Vasquez (virtual)

Members Absent: Tina Franz,

Staff Present: Bridget Williams

Business Manager: Nate Adams (virtual)

Public:

BOARD BUSINESS

- There was a quorum present

Approve meeting minutes

MOTION: Kimberly made a motion to approve the minutes from June 18th, and August 20th. Gabby seconded. Motion passed unanimously.

DIRECTIVE REPORT

APPT tonight and tomorrow night, Title I parent meeting tonight as well. Fall Carnival on October 24th and starting to plan for that.

Current enrollment is 223, slightly under the 230 hoped for. 2 new students starting on October 26th, unfortunately after October 1st count, but will get to count them for December 1st count.

Fall break coming up October 16th – 20th. Finished up beginning of year testing.

Finance Committee

Will have updated budget next month from October 1st count. State will release true-up numbers in November. PTIF account sits there and bears interest and isn't used, should bring in around \$86k in interest. Doing well in staffing budget, working on insurance costs. Right on track where budget needs to be.

ACADEMIC COMMITTEE

By passing stats for this meeting due to timing and will review next me

LEA specific license for teacher

MOTION: Kimberly made a motion to approve LEA specific licensure for Hema Albor. Gabby seconded. Motion passed unanimously.

TSSA plan

MOTION: Kimberly made a motion to approve TSSA Act plan. Gabby seconded. Motion passed unanimously.

Time and Effort Policy and Procedures

MOTION: Brigham made a motion to approve Time and Effort Policy and Procedures. Kimberly seconded. Motion passed unanimously

Moving Interview details to next meeting.

GOVERNANCE AND POLICY COMMITTEE

No policies to vote on.

Next Board Meeting, Wednesday October 22nd at 7:45pm

Kimberly made a motion to adjourn at 5:32 pm. The meeting was adjourned.