



## MEETING MINUTES

C.S. Lewis Academy  
Public Board Meeting  
June 23, 2025  
6:41 pm

### **OPEN SESSION**

Start time: 6:41 pm

End Time: 7:15 pm

Evelyn Becerra called the meeting to order at 6:41 PM

The meeting is being held at C.S. Lewis Academy located at 364 n SR 198 Santaquin, Utah 84655, on June 23, 2025.

Members Present: Evelyn Becerra (virtual), Tina Franz (virtual), Brigham Peisley (virtual), Kimberly Muhlestein (virtual),

Members Absent: Gabby Vasquez

Staff Present: Bridget Williams

Business Manager: Nate Adams (virtual)

Public: Amy Butterfield, Elisha Penrod

### **BOARD BUSINESS**

- There was a quorum present

Approve meeting minutes

MOTION: Tina made a motion to approve the minutes from May 21st. Kimberly seconded. Motion passed unanimously.

### **DIRECTIVE REPORT**

Holding Office Summer Hours, enrolled 2 new students today. Currently at 217 for next school year. Teacher committee working on recruiting more students. Getting school cleaned and ready for new school year.

### **Finance Committee**

Nate sent out fraud risk assessment along with 2025 final and 2026 fiscal year budget.

Reviewed budget for items that were adjusted. Will be ending year in a deficit, but that is what the reserves are for, \$45K deficit. Need to be hyper aware of next year's budget. For 2026 fiscal year, budget based on 230 students. Will need to implement back-up plans if enrollment is lower than 230 students.

Small school expansion to add 7th grade application.

MOTION: Tina made a motion to move forward with the small school expansion to add 7<sup>th</sup> grade. Kimberly seconded. Motion passed unanimously.

School improvement plan. Developing goals to submit to state regarding typical or better growth. State wants 70% for literacy, school is getting close and plans to maintain it once reached.

School improvement plan

MOTION: Kimberly made a motion agreeing to the school improvement plan. Tina seconded. Motion passed unanimously

#### **ACADEMIC COMMITTEE**

Been working on school improvement plan for CSI for the last month.

#### **GOVERNANCE AND POLICY COMMITTEE**

No policies to vote on, Bridget is working on dress code policy.

Next Board Meeting Monday, June 30<sup>th</sup> at 7:30pm

Next Board Meeting, Wednesday August 20<sup>th</sup> at 6:30pm

Tina made a motion to adjourn at 7:27 pm. The meeting was adjourned.