



## MEETING MINUTES

C.S. Lewis Academy  
Public Board Meeting  
February 19, 2025  
7:33 pm

### **OPEN SESSION**

Start time: 7:33 pm

End Time: 8:46 pm approx

Ruben Jimenez called the meeting to order at 7:33 PM

The meeting is being held at C.S. Lewis Academy located at 364 n SR 198 Santaquin, Utah 84655, on February 19, 2025.

Members Present: Ruben Jimenez, Brigham Peisley, Kimberly Muhlestein, Evelyn Becerra (virtual), Gabby Vasquez (virtual, joined late)

Members Absent: Tina Franz,

Staff Present: Bridget Williams

Business Manager: Nate Adams (virtual)

Public: Liz Albor (at school)

### **BOARD BUSINESS**

- There was a quorum present

Approve meeting minutes

MOTION: Evelyn made a motion to approve the minutes from the last meeting (January 22, 2025). Kimberly seconded. Motion passed unanimously.

### **DIRECTIVE REPORT**

Literary Festival coming up March 7<sup>th</sup>, from 6-8 pm. Each grade level is choosing a Country and activities, there will be passports where you can get it stamped by visiting the different activities. There will be donations for baskets and auctions, and passports for sale.

Applied for school security grant, put school security upgrade on hold until state funding and guidelines are approved. Money must be spent by end of October 2026.

Had open house tonight. Numbers are holding steady at 219 kids, no losses and no gains. Collecting "intents to return" forms for forecasting. Have 11 Kindergarten students already enrolled for next school year.

Updates on marketing plan, moving right along. Table referral program to avoid negative appearance and focus energy in other areas. Movies at the school and advertise to community and get exposure for the school.

### **GOVERNANCE AND POLICY COMMITTEE**

Policies to vote on: Educator Standards  
Retiring policy: Grievance Policy

MOTION: Kimberly made a motion to approve the Educator Standards policy and to retire the Grievance Policy. Evelyn Seconded. The motion passed unanimously.

Review changes: 2025-2026 Academics Calendar

MOTION: Kimberly made a motion to approve the 2025-2026 Academics Calendar. Evelyn Seconded. The motion passed unanimously.

### **ACADEMIC COMMITTEE**

Making strides with kindergarten.

1<sup>st</sup> grade is where students are learning reading passages and scores dip, but they come back up at EOY scores.

2<sup>nd</sup> grade is making great strides.

3<sup>rd</sup> grade is making some great progress.

4<sup>th</sup> grade is keeping steady.

5<sup>th</sup> grade making progress.

6<sup>th</sup> grade doing well.

State is looking for typical or better growth in score, school is able to demonstrate this.

### **Board Member Elections Committee**

Ruben would like to create a committee. Need 50% of board members to be parents for Land Trust. Have 1 open seat.

Director goal updates – skipping for this meeting.

Next board meeting is March 19<sup>th</sup> at 6:30 pm.

### **FINANCE COMMITTEE**

Met and went over responsibilities of the finance committee. Nate and Bridget went over December budget that had negative forecast line item by line item to see where they could trim back and made some reconciliation of some place holders that weren't needed. Need to look at yard care. Hopeful to break even for this year's budget.

Ruben made a motion to go into a closed session to follow up on suggestion box. Kimberly seconded. The motion passed unanimously.

Returning to open session.

Kimberly made a motion to adjourn at 8:46 pm apprx. The meeting was adjourned.